

City of Keene
New Hampshire

MINOR PROJECT REVIEW COMMITTEE
PRE-SUBMISSION MEETING MINUTES

Thursday, February 1, 2024

9:00 AM

**2nd Floor Conference Room,
City Hall**

Members Present:

Jesse Rounds
Mike Hagan
Med Kopczynski
Meghan Manke
Don Lussier

Staff Present:

Megan Fortson, Planning Technician

1) Call to Order – Roll Call

Chair Rounds called the meeting to order at 9:02 AM. Roll call was conducted.

2) Scheduled Pre-submission Inquiry

- a. **Conceptual Boundary Line Adjustment** – The 0.19-ac parcel at 12 Gilbo Ave (TMP #575-014-000) is owned by the City of Keene and is located in the Downtown Core District.

Don Lussier, the City Engineer, was present at the meeting to discuss a proposed boundary line adjustment between the City-owned parcel at 12 Gilbo Ave (TMP #575-014-000) and the adjacent parcel at 2 Gilbo Ave (TMP #575-013-000) owned by Roberta Mastrogiovanni. City Staff discussed the proposal and gave Mr. Lussier feedback.

3) Walk-In Pre-submission Inquiries

There were no walk-in pre-submission inquiries.

4) Upcoming Meeting Dates

- Pre-submission Meeting – March 7, 2024 at 9:00 am
- 1st Monthly MPRC Meeting – March 7, 2024 at 10:00 am
- 2nd Monthly MPRC Meeting – March 21, 2024 at 10:00 am (*If needed*)

5) Adjournment

There being no further business, Chair Rounds adjourned the meeting at 9:23 AM.

Respectfully submitted by,
Megan Fortson, Planning Technician

Reviewed and edited by, Jesse Rounds,
Community Development Director