

**City of Keene**  
**New Hampshire**

**MINOR PROJECT REVIEW COMMITTEE**  
**PRE-SUBMISSION MEETING MINUTES**

**Wednesday, July 3, 2024**

**9:30 AM**

**2<sup>nd</sup> Floor Conference Room,  
City Hall**

**Members Present:**

Evan Clements, Planner & Zoning  
Administrator  
Megan Fortson, Planner  
Yelma Desseta, Public Works Dept.  
Richard Wood, Building Official & Fire  
Marshall

**Staff Present:**

Lt. Shane Maxfield, Police Dept.  
Donald Lussier, Public Works Director

**1) Call to Order – Roll Call**

Evan Clements, Planner & Zoning Administrator, called the meeting to order at 9:30 am. Roll call was conducted. Mr. Clements motioned to elect himself as the Chair pro tempore for the meeting. Mr. Wood seconded the motion, which was approved unanimously.

**2) Scheduled Pre-submission Inquiry**

- a. Conceptual Planning Board Application – The ~0.16-ac parcel at 3 Aliber Place (TMP #590-092-000) is located in the Residential Preservation District and the ~0.3-ac parcel at 57 Marlboro St (TMP #590-093-000) is located in the Downtown Edge District. Both parcels are owned by Jared Goodell.**

George Hansel of Tailfeather Strategies was present at the meeting to discuss a proposed housing development involving the existing parcels located at 57 & 59 Marlboro St & 3 Aliber Place (TMP#s 590-093-000, 590-094-000, & 590-092-000). Jared Goodell, the property owner, participated in the meeting by phone. City Staff discussed the proposal with Mr. Hansel and Mr. Goodell and provided feedback.

**3) Walk-In Pre-submission Inquiries**

There were no walk-in pre-submission inquiries.

**4) Upcoming Meeting Dates**

- Pre-submission Meeting – Thursday, August 1, 2024 at 9:00 am
- 1<sup>st</sup> Monthly MPRC Meeting – Thursday, August 1, 2024 at 10:00 am
- 2<sup>nd</sup> Monthly MPRC Meeting – Thursday, August 15, 2024 at 10:00 am (*If needed*)

**5) Adjournment**

There being no further business, Chair Clements adjourned the meeting at 10:00 am.

Respectfully submitted by,  
Megan Fortson, Planner

Reviewed and edited by,  
Mari Brunner, Senior Planner