



## Trustees of Trust Funds

### AGENDA

City Hall 3<sup>rd</sup> Floor Conference Room  
October 16, 2024  
9:30 AM

Martha Curtis, Chairman  
Marilyn Gemmell, Vice Chairman  
Michelle Howard  
Allen Mendelson  
Jennie Newcombe

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1. Approval of the July 2024 minutes
  2. Common Trust Fund
    - a. Use of Funds - None
    - b. Approval of Receipts
    - c. Approval of Disbursements –
      - i. 974 Cemetery Trust B City of Keene \$2,803.00
        - Keene Monument \$2,803.00
      - ii. 936 Ashuelot River Park \$11814.75
        - Raynee Joy Carlson \$328.51
        - Raynee Joy Carlson \$268.05
        - Raynee Joy Carlson \$62.44
        - Antioch University \$1,068.75
        - The FA Bartlett Tree \$6,665.00
        - The FA Bartlett Tree \$1,395.00
        - Gemgraphics \$102.00
        - The FA Bartlett Tree \$885.00
        - The FA Bartlett Tree \$1,040.00
  3. Capital Reserve Portfolio
    - a. Approval of Receipts
      - i. None
    - b. Approval of Disbursements – **\$TBD**
      - i.
        -
      - ii.
        -
  4. Distribution of MS9 for the period ending August 31, 2024, and September 30, 2024.
    - a. Common Trust Funds
    - b. Capital Reserve Funds

5. Discuss extending Cambridge contract
6. Updates/Future Items
  - a. Next Scheduled meeting is November 20, 2024
  - b. Periodic Review of Trusts and Capital Reserves – Cambridge Trust
    - i. Periodic Review of Trusts and Capital Reserves – Cambridge Trust
    - ii. December 18, 2024 – Cambridge Trust electronic Review
  - c. Review of Trust Fund Overview
    - i. #918 Serena W Upton Fund
    - ii. #916 Maria Giffin Charitable Fund
    - iii. #920 / #948 George B Elliot Charitable Fund