

Keene Public Library
Trustee Meeting Minutes
Tuesday, Dec 17, 2024

Present: Trustees Bill Stroup, Jane Pitts, Paul Henkel, Hollie Seiler, Judy Putnam, Katherine Baer, Sam Temple

Absent: Kathleen Packard, Justin Somma, Pam Russell-Slack, Don Caruso, Karthik Gowda

Also Present: Marti Fiske, Library Director; Susan Bloom, Assistant Library Director; Jay Kahn, Keene Mayor

Bill Stroup called the meeting to order at 5:09.

November Minutes Approval:

Bill asked for November Minutes Approval: Judy put forward the Motion to approve and Paul seconded. It was unanimously approved.

Committee Reports:

Finance Committee:

Judy reported on the following:

- The Trustee's Investment Advisor Alan Stroshine from Edward Jones is scheduled to come to next Finance meeting. He will come to a Trustee Board meeting in the future.
- A \$1000.00 contribution was made by Lou-Anne Beauregard and Steve Gyory to the Keene Public Library Endowment Fund at the end of August.
- Staff are looking for a small space for zoom/video conferencing and Marti has asked to use the small office historically used by the Treasurer. The Finance Committee will review the request.
- Tax Credit update: A formal letter has been sent by the City requesting the return of the library building to the City.

Jane reported on the following donations.

- \$50.00 from Susan Marsden
- \$53.00 from anonymous patrons (cash donations collected at the service desk throughout the year)
- \$500.00 from New Hampshire Charitable Foundation grant from the Thomas P. Wright Fund – This is for Restricted to use in support for the Wright Room at the library
- \$300.00 from the Nelson and Dorothy Saks Giving Fund to go into the restricted Florence Lipsky Book Fund

Bill put forth Motion to approve donations and Hollie seconded. It was approved unanimously.

Jane gave an update of the unneeded Summer grants: Rotary has asked us to redirect to United Ways Monadnock Food Pantry Collective and C&S has asked that KPL keep the grant for unrestricted use.

Building & Grounds: Paul reported that they are exploring lighting improvements in KPL, including Marti's office, some stack areas and the Miller-Vincent Room. He also reported that chairs in the Atrium need to be reupholstered.

Community Outreach: no report

Long Range Planning: no report

Fine Arts: no report. Members of the Board commented on how wonderful the new Display case looks, and Marti discussed an upcoming exhibit for the case. Bill also commented on the success of the Holiday Regency Tea event.

Policy: Maker Space policy update – Bill made Motion to approve changes to revised Maker Space policy and rescind previous 3-D policy and Paul seconded. Language on 3-D printing from separate policy has been incorporated into revised Maker space policy resulting in need to rescind that Policy. Marti discussed how the City Attorney’s recommendations have been incorporated in the revised Maker Space Policy, primarily putting more onus on patron responsibility. The revised Policy leaves some areas open to changes, such as the possibility of charging patrons at some point. The motion was approved unanimously.

Friends: Judy reported that the next book sale will be April 21st-24th. The Friends are giving KPL \$55,000. They had a budget meeting with Marti, Amy and Susan. One result of this funding will be an increase in the line for interns in Maker Space. The intern job description has been updated and the position has been given a raise to \$20 per hour.

Horatio Colony: no report

Cheshire Literacy: no report

Director’s Report: Marti reported on her meeting with the FACT TV’s new station manager. They discussed possible collaborations and will meet again in the future. Marti had a 20-minute spot on WKBK, where she gave an overview of KPL’s many resources. Marti also reported that the part-time budget is slowly improving due to cuts, and she hopes to reinstate some hours in January. The anomaly in the budget remains unresolved.

Old Business: n/a

New Business: n/a

Meeting adjourned: 6:02 pm

Written by:
Katherine Baer, Secretary