

BICYCLE PEDESTRIAN PATH ADVISORY COMMITTEE AGENDA

Wednesday, January 8, 2024 8:15-9

8:15-9:30 AM

2nd Floor Conference Room 3 Washington St, City Hall

Members:

Sam Jackson, Chair Dr. Rowland Russell, Vice Chair Ed Haas, Councilor Autumn DelaCroix Dwight Fisher Jan Manwaring Michael Davern Charles Redfern, Alternate Diana Duffy, Alternate Janelle Sartorio, Alternate

- 1) Call to Order, Roll Call, Welcome
- 2) December 11, 2024 Minutes
- 3) Adoption of 2025 Meeting Schedule
- 4) Safety and Outreacha. Plan discussion and Budget requestsb. Map Project Update
- 5) Regular Project Updatesa. Downtown Infrastructure Project (Railroad Square)b. Other
- 6) Volunteer Opportunitiesa. <u>Yield Counts</u>, Bike Rack Census and Bicycle/Pedestrian Counts
- 7) Old Businessa. Wayfinding Updatesb. Website
- 8) New Business- Items to be included for next meeting
- 9) More Time Continued Bike Racks Discussion Community Bike Share Public Art and the Trails Updates
- 10) Adjournment Next meeting date – February 12, 2024

1 2 3 4 5	<u>City of Keene</u> New Hampshire <u>BICYCLE AND PEDESTRIAN PATH ADVISORY COMMITTEE</u>									
6		EETING MINUTE								
7	Wednesday, December 11, 2024	8:15 AM	2 nd Floor Conference Room, City Hall							
	<u>Members Present:</u> Samantha Jackson, Chair Rowland Russell, Vice Chair Councilor Edward Haas Autumn DelaCroix (virtual) Jan Manwaring Diana Duffy, Alternate Charles Redfern, Alternate Janelle Sartorio, Alternate Janelle Sartorio, Alternate Dillon Benik Michael Davern	<u>Staff Pr</u> William	<u>esent:</u> Schoefmann, GIS Technician							
8 9 10 11 12	1) <u>Call to Order, Roll Call and Wel</u> Chair Jackson called the meeting to ord alternates be appointed voting members motion. With all in favor, the motion pa	er at 8:16 AM. Cours for the meeting. Dr	±							
13 14 15 16	2) <u>November 13, 2024, Minutes</u> Dr. Russell noted that he had been mark out that she was not present and not incl corrections or errors of note, Councilor	luded in the member	rs not present list. With no other							

not present or not included in the not present list as a scrivener's error, and accept the minutes
from November 13, 2024. Chair Jackson seconded the motion, and with all in favor, it was

- 19 approved.
- 20

22

21 3) Safety and Outreach

A) New York Bike Summitt Report Out

23 Ms. Diana Duffy shared that she participated in October in New York's Bicycle Coalition

24 Conference. It was a two-day event in Albany that discussed various mobility matters in the

state. She said she had a great time and that it was the only conference she had ever attended that

had ten-minute massages, yoga for cyclists, meditation, and bicycling. She explained that it was

27 very vibrant, primarily because New York works on mobility on many levels.

28

- 29 She wanted to share the top five things she took from the conference with the group. It came
- 30 down to how broad the state's support for cycling and mobility is. At least four different state
- 31 departments have programs addressing cycling and mobility. The Department of Transportation
- 32 is working on a statewide strategic plan called the Active Transportation Strategic Plan to
- improve walking, biking, wheelchair use, and other forms of active transportation throughoutNew York.
- 35

36 In keeping with the overall safety message of the conference, The Department of Motor Vehicles 37 is working on increasing safety given all the various modalities on the road. She learned that

- is working on increasing safety given all the various modalities on the road. She learned that
 recreation is outspending agriculture money that is coming into the state of New York. The
- 39 Department of Tourism understands that and sees the direct link that cycling creates an entirely
- 40 new tourism engine rocking the state's regions, even remote areas. The fourth department, the
- 41 Department of Health, promotes the health benefits of cycling for adults and kids and promotes
- 42 the wellness factor of outdoor cycling recreation.
- 43

Lastly, Ms. Duffy shared that during the conference, she learned that the Governor of New York

45 is striving for Vision Zero to make roads death-free through the governor's Traffic Safety

46 Committee. Ms. Duffy learned that Rochester is one of the leading forces in Vision Zero and

47 shared stories of how they got there by addressing issues ranging from snow removal at bus stops

- to improve safety to issues like electric vehicles not being allowed inside multi-family buildings
- 49 in New York City.
- 50

51 Ms. Duffy said one of the things she enjoyed most about the conference was being in a place

52 where everybody was speaking with this fresh and new vocabulary that is all about safe streets

53 for all and understanding that safety is a human right. She highlighted how some cities leverage

54 their bike-friendly credentials and how Keene can do the same given the City's involvement,

55 Keene State's effort, and the Monadnock Co-op. She felt Keene was on the cutting edge of

56 figuring this out, and it was reassuring to see that other states were in front and resources were

available. She stated she has several handouts from the event that she is happy to share withthose interested.

59

60 Councilor Haas asked Ms. Duffy if she could translate that into something the BPPAC could do

or be actionable on other than the enthusiasm of all of it. Ms. Duffy wanted to create a glossary

based on what she learned about the new language and how people speak about this topic. She

63 thought it would help get everyone on the same page and help to create consistency.

64 Ms. Duffy suggested having a separate conversation with Councilor Haas.

65

66 Dr. Russell did not believe they could influence the state but suggested thinking about what is

67 within the BPPAC's locus of control. Assuming the Downtown Infrastructure Project goes

- 68 forward and the safety plan is accepted, the BPPAC will be front and center of the etiquette and
- 69 promotion piece. He felt that by using this lexicon, they could introduce some of those concepts
- and ideas, get them out into the general population, and leverage them. He also suggested

- checking to see if the Monadnock Co-Op was renewed and if there were other businesses 71
- interested in becoming bike-friendly businesses. 72
- 73
- 74 Ms. Dufffy asked Mr. Schoefmann whether bike lanes would be dedicated plowing. Public
- Works Director Bryan Ruoff responded that the intent would be to snowplow with them 75
- integrated into the sidewalk. He believed they were going with six-foot-wide paths, which works 76
- for the sidewalk plows. 77
- 78
- 79 Chair Jackson wanted to pull the bike racks discussion forward to ensure Mr. Ruoff's time was 80 respected.
- 81

Plan Discussion and Budget Requests B)

82 83 Councilor Haas shared that he had started writing down what things come into safety and outreach and putting them on a table. He explained that he likes getting specific and highlighted 84 that items on the table are all items the BPPAC could take on, suggesting that each member 85

could take on one box or line and make it happen. Each person could contribute something that 86

could be sourced from somewhere else, be it from LED, or the New York Summit, or wherever, 87

and put into a form that they could then take to the next step, whether that be posting it on the 88

website, distributing it as some other media or putting it in the newspaper. The idea is to start 89

building this library of materials they have discussed. Regarding engagement and connection, he 90

added that he would also want to reach out to all the commercial shops to introduce and clarify 91

the BPPAC purpose and highlight that the BPPAC is interested in what store owners might be 92

interested in or open to. He would also invite them to the BPPAC meeting as a voice. If nothing 93

else, he felt it sometimes removes the antagonistic relationship, and rather than putting the 94

- 95 burden on them, it makes them part of the process.
- 96

Dr. Russell wanted to recognize that bikes are not the only recreation they are trying to promote 97 and suggested including other groups in the outreach. He shared that he represents the BPPAC at 98 the Monadnock Outdoors monthly meeting that the Cheshire County Conservation District and 99 Hospital Health sponsor. Councilor Haas agreed. 100

101

Mr. Charles Redfern offered to take on Norm's Bike and Ski Shop. Councilor Haas questioned 102 103 whether that was a good idea given Mr. Redfern frequently goes in their hat in hand.

104

Mrs. Jan Manwaring felt she was behind the eight ball and wanted time to look the table over 105

and think about it before agreeing to go into any business. Councilor Haas reassured her that she 106

- 107 was not behind on anything. He said this was "just new spaghetti thrown at the wall." He suggested focusing on the first column, saying the rest of the table was just his ideas of how that 108
- 109 could be done.

110

- Mr. Schoefmann suggested allowing the group time to digest and review it during the next 111
- meeting. He acknowledged Councilor Haas's desire to go and do it and suggested discussing it 112

- today or going over whatever budget ideas people have and then confirming during the next 113 meeting.
- 114
- 115

Mrs. Manwaring said that she would pass something around. As many know, her issue is the 116

- website, where her focus is. She realized she had written this document in 2022, which shows 117
- 118 how long she had been working to change the website. While it needs to be updated, this was her
- original plan. She said she is now confirmed for another year and cautioned that she will not let 119
- this go. She suggested it be tied in with Councilor Haas's table. Councilor Haas requested 120
- members send him their ideas so that he could synthesize them into a table for discussion at the 121 next meeting.
- 122
- 123
- Mr. Schoefmann reiterated that if anyone had recommendations for any cells within the table that 124
- 125 Councilor Haas produced, they should send them to Councilor Haas. He then asked if members
- wanted to review the budget items or wait. He reminded folks that the significant items were a 126
- banner and a pop-up tent. He thought the banner was a good thing to focus on. He suggested that 127
- Councilor Haas add a new column called budget requests. He highlighted that they already have 128
- the banner for Bike Week. Once they start accumulating stuff, there is an inventory of things that 129
- must be looked after. He was still determining if they would be able to update that banner. 130
- Councilor Haas said he would check with Kiwanis again to ensure everyone is copacetic with it, 131
- but at worst, he can put a sticker over the date. Dr. Russell suggested naming the additional 132 column "resources" with existing or desired resources as the options. 133
- 134
- 135

C) **Map Project Update**

- Mr. Schoefmann explained that a project is underway between several groups, including the city, 136 Pathways, Southwest Regional Planning Commission, and the Regional Rail Trail Collaborative 137 Group. They are working on a two-sided, regional, and Keene-centric map. He shared that Mr. 138 Redfern has been networking support for runs of this product, which is in its final draft stages. 139
- 140

Mr. Redfern stated that the sponsors will be the Chamber of Commerce, the two bike shops, and 141

- the Savings Bank of Walpole. The maps would be dispersed at all those locations along with 142
- City Hall except for the bank. They have enough for 1500 maps to be printed, which should 143
- cover them for two to three years. 144
- 145
- Chair Jackson asked if they expected changes to the map during that time frame. Mr. 146
- 147 Schoefmann said there will be some changes, and they are trying to figure out a way to designate
- 148 and integrate the items along the Transportation Heritage Trail as "coming soon."
- 149
- 150 Dr. Russell said the timeline for the wayfinding project has yet to be established for when the
- new kiosks will be built, highlighting that kiosks will still need to be added to the map. Mr. 151
- Schoefmann stated he would need to know those, to which Dr. Russell responded that Mr. Andy 152
- 153 Bohannon would have the latest updates.
- 154

- Mr. Redfern said it is possible to cut it to \$1000, leaving some money in reserve for a future runshould there be additional changes.
- 157

158 4) <u>Regular Project Updates</u>

Mr. Ruoff shared that last week, the city submitted a letter of intent to seek funding from the New Hampshire Department of Transportation (NHDOT) for phase two of the heritage trail under the NHDOT TAP Grant program. That will go to the next step, which will take place sometime in January. Applications are due at the end of January.

163

Mr. Ruoff explained that they are rebidding the Marlboro Street work, which includes some of
the trail work. The intent is to rebid that in early January to ensure construction for this year.
They are contacting contractors to ensure they have enough bidders for a good price. In the past,
they have only had one bidder, resulting in the bidder seemingly having higher pricing, possibly
due to a lack of competition. They are also doing an internal audit to clarify the design and pay

- 169 items to get better pricing.
 - 170

171 In phase one of the Transportation Heritage Trail, Mr. Ruoff shared that an aspect came up in

which they need easements for some existing drainage. They hope it does not hold up the project

and funding and are working to address that. He explained that it is currently at the top of his list of priorities because they could also lose funding if they lose it. He is currently working with the

city appraiser and the public works director to secure the easements for this project. Aside from

that, the project is in final design, and the permitting state is otherwise in good shape to bid on

the project in April of next year. Construction completion is expected for next year.

178

179 On the Downtown Infrastructure Project, there is council action to delay the project for one year 180 that will be heard tomorrow (December 12, 2024) at the Council Meeting. Depending on how

that goes, construction is anticipated for summer and fall next year, possibly continuing into the

following year. They have broken the project into three phases: Central Square as the first phase,

- 183 Railroad Street and Gilbo Ave as phase two, and the southern leg as phase three. Everything
- 184 currently hinges on the council's action and their decision.
- 185

186 Mr. Schoefmann asked if they are taking public comment at the Finance, Organization, and

187 Personnel Meeting (FOP), to which Mr. Ruoff responded that he would imagine they are.

188

189 On the Safe Streets for All grant, Mr. Ruoff shared that there was a final meeting in late

190 November in which they voted to adopt and recommend to the Council the adoption of the report

and corrective actions therein. From that, the Council will get that as an item. Mr. Ruoff was

unaware if Mr. Don Lussier had brought that on schedule for January. The hope is to vote for

193 council approval in January and then have that accepted by the governing body. They would then

seek funding based on that report, which would serve as the catalyst or engine.

195

Mr. Redfern shared that an individual will be ranking the TAP grant projects. This individual hasalready said that he will not vote in favor of the Keene TAP Grant because the Three Bridges

Project, to which this TAP grant is dedicated, does not apply to TAP Grants as it puts it too far back in the ten-year plan. Mr. Redfern shared that he has had people share with him that it does not necessarily mean it is going in the back, and he has heard that it could happen as early as 2027, which is only a few years away. Mr. Redfern expressed concerns about that comment and was unsure where to take it. This individual has not seen the applications for the City of Keene and has this preconceived notion that TAP does not apply to bridges.

204

Mr. Redfern empathically said that all ranking members need to be educated. Mr. Ruoff noted that while it presents a challenge in that someone opposed to the project is not great, all they can do is show the best-case benefit for the project and why the project benefits interconnecting communities. Including the language and doing what they can to portray that message in their application and presentations will be paramount. He felt Mr. Lussier was a very eloquent speaker and joked that he did not think he was far behind, and between the two of them, he felt they

would be able to push a narrative that would provide favorably for this.

212

213 Mr. Redfern felt that this individual's preconceived notions would negatively affect the ranking

of these projects, particularly Keene's. Given that this person has not even seen the applications,

he thought it should disqualify them from ranking the projects. Mr. Schoefmann stated that the

best thing to do would be to obtain letters of support from area organizations and persons. Mr.Ruoff agreed. Mr. Redfern felt there should be one from the BPPAC through the mayor, stating

that this group serves to advise the city council on all things pertinent to their mission. Mr.

219 Schoefmann suggested getting the BPPAC to approve in January. Mr. Ruoff offered to send Mr.

220 Schoefmann an e-mail with bullet points of dates, points of discussion, etc, sometime that week

that could be used to formulate a letter.

222

Dr. Russell asked if there was anything new on the Winchester Street project. Mr. Ruoff 223 explained that on upper Winchester Street, some close-out items need to be addressed by the 224 contractors, such as lighting, and some negotiating with abutters that had property damage 225 during the process. Still, all in all, that project is closed out and moving forward. On Lower 226 227 Winchester Street, they are progressing with the consultant engineer into preliminary and final design. The goal is to complete the preliminary design by May of next year, at which point 228 NHDOT will take over the right-of-way process, which could take up to two years. He has 229 230 meetings next week with the design team and all the utilities in that area. They then will start dialing in on the design and getting feedback, setting up public meetings to gather that feedback. 231 232 Members thanked Mr. Ruoff for his input and updates. Mr. Ruoff left the meeting. 233

Councilor Haas asked if anyone was willing to pen the letter of support. Chair Jackson said she
did not mind but felt "woefully unaware of the intricacies of the situation." Mr. Schoefmann
offered to look at what she developed. Seeing reluctance on the Chair's face, Ms. Autumn
DelaCroix offered to take an initial stab, warning that it would be "too spicy" and others might
need to temper her. Members thanked Ms. DelaCroix.

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- 239

241 5) <u>Volunteer Opportunities</u>

A) <u>Membership</u>

243 Mr. Schoefmann shared that Dillon Benik is the only one terming out, and he understands that the mayor has someone in the queue for that spot but cannot remember who the person is. Last 244 time, the GIS person at Southwest had expressed interest in joining. Mr. Schoefmann is trying to 245 get from Mr. Horner whether that will happen. Bryan Ruoff provided an individual who lives in 246 Keene and does a lot of the trail maintenance and is also interested. There have been many e-247 mails flying around, and Mr. Schoefmann is trying to get a couple of people appointed to at least 248 alternate positions. He mentioned wanting to move interested alternates, like Ms. Duffy, to 249 voting member positions in the next round. Dr. Russell shared that he also has someone 250 interested in joining. Mr. Schoefmann urged Dr. Russell to have him fill out the form. Ms. 251 Manwaring suggested (unless the mayor is against it) appointing Councilor Haas as Council 252 253 Liaison because it would open a seat for him. Councilor Haas said they are in the process of fixing that. Mr. Schoefmann offered to send around the background of incoming members. 254 255

256 Mr. Redfern suggested adding a public comment section at the end. Dr. Russell shared that he

had attended for about six months before joining and viewed it as an excellent way to get to
know the group. He highlighted that it also provides insight into their commitment. Chair

Jackson was not opposed but preferred allowing and expecting the public to speak at any time on

- any of the items as the meeting progressed. Dr. Russell shared that is how the Energy and
- 261 Climate Committee also does it.

Ms. DelaCroix added that she and Chair Jackson also began the committee by attending as guests. As for public comments, they could be informal. She felt the most straightforward way was to address them at the start of the meeting, ask why they were there, and provide an

266 opportunity for them to share, introduce themselves, and share what might be relevant to them,

recognizing that not everyone can sit through an hour and a half meeting.

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Mr. Schoefmann asked if there was anything else on membership. Chair Jackson asked what the
chair and vice chair looked like term-wise. Mr. Schoefmann explained that those positions are
voted on annually in January. Mr. Redfern added that people can be re-voted.

272 273

B) <u>Yield Counts: Bike Rack Census and Bicycle/Pedestrian Counts</u>

Mr. Schoefmann explained that Henry Underwood at Southwest got a copy of the agenda and saw that there were yield counts. In talking with Mr. Schoefmann, he mentioned seeing it on the agenda and shared what method he used last summer when he completed them. Mr. Schoefmann thought using the same method others in the region are using made sense. He has the paperwork and will share the method for everyone to look at, and they can then formalize a plan.

- 280 Mr. Schoefmann has the counts from Pearl Street, which he believed were about two and a half
- 281 years old. He is providing that information to Mr. Lussier per his request. He has an
- extrapolation tool for the data and will punch that information in. The city is looking to install
- 283 mid-block crossings at Pearl and West Streets. That data will serve as justification through

284 Council Action. Dr. Russell added that one of the great things about having a methodology

already been used is that it provides even more data. Despite seeming far out, he felt this timing
was ideal as the West Street project is coming closer. He thought that having this data would be

helpful for any advocacy they may want regarding the West Street project.

288 289

6) <u>Old Business</u>

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A) Wayfinding Updates

291 B) Website

As mentioned earlier, Ms. Manwaring is working on adding information to the website.

- 293 Councilor Haas suggested updating the BPPAC purpose.
- 294

295 Dr. Russell said there is a Friends of Public Art Board meeting tonight, and someone who is a

benefactor interested in supporting sculpture is meeting with them. Dr. Russell planned to mention Peter Poppesse's reilroad signal that they have to be a part of the Transport

297 mention Peter Poanessa's railroad signal that they hope to be a part of the Transportation

Heritage Trail and see if this person might be interested. Mr. Schoefmann asked Dr. Russell how plugged in he was with Mr. Bueff and Mr. Lussier, to which he responded that he was not at all

plugged in he was with Mr. Ruoff and Mr. Lussier, to which he responded that he was not at all
plugged in with them. Mr. Schoefmann asked if they had a concept of which section they wanted
it to go in. Dr. Russell said the idea is to have it somewhere closer to Railroad Square.

- 302
- 303 7) <u>New Business</u>
- 304 305

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308

A) Items to be included for the next meeting

306 **8**) <u>More Time</u>

A) <u>Bike Lane Rules Update</u>

B) Continued Bike Racks Discussion

City Engineer, Ruoff shared that they had reviewed the bike rack inventory for the city that was 309 meant to be submitted to the Council. They understand the language and desires regarding what 310 is and is not acceptable/desirable for bike racks. He explained that the idea is that since they are 311 replacing all the sidewalks, all the mountable style bike racks will have to come out, at least 312 temporarily. They hope to try to salvage them and reinstall them. The exact locations and 313 number of racks can be coordinated later. There are some moveable bike racks, and he 314 understands the desire to have at least three in the downtown area. There is flexibility in where 315 those go. He is looking for feedback on whether there should be more on the locations and not, in 316 a definitive sense, more to help facilitate the conversation with MSFI next week. The intent is to 317 keep most of the new bike racks mountable to increase their availability throughout the year. 318 319 This will also help reduce the maintenance required to move them, especially given that they will 320 be located adjacent to the landscaping areas or the furniture zone, making it an area that does not 321 need them to be moved for winter. 322 323 Ideally, as part of the project, they will remove all the bike racks considered undesirable or not

serving their intended purpose and replace them with the desired mountable racks. The excess

- 325 racks can then be relocated wherever the BPPAC suggests.
- 326

- 327 The plan is to use black to match the downtown aesthetic and keep an antique look. There has
- been some discussion about doing art projects where these are painted or decorated. They will
- also do this for walks in the area and the peace poll at the proposed fountain. If there is any
- additional feedback he can relay through their consultant to present at MSFI, he welcomes it.
- 331
- Chair Jackson said the one thing she has yet to see presented today, which has come up before, is bike lockers. With the rise of E-bikes and the more significant expense of the bike itself, bike lockers could be a good way to keep the bike out of the elements and provide extra security for
- it. Mr. Ruoff said that it was on his next slide.
- 336
- Chair Jackson recognized Ms. Autumn DelaCroix, who said she had one minor note regarding the mountable bike racks' usability in winter. She noted that they all have a lip where they are bolted to the ground. If there is any way to recess that, it would be ideal to ensure that shovels or plows refrain from constantly kicking that and causing issues or making it impossible to shovel
- 341 or plow around them. Mr. Ruoff said they would investigate it.
- 342

Mr. Schoefmann asked if there were installation guides for places where winter is a factor regarding spacing. He wondered if it was possible to space them out appropriately, given that the intent was to have the sidewalk plow be able to get between the racks to alleviate the manual labor of shoveling them out.

347

348 Mr. Ruff responded that they would need a five-foot buffer on their side of the rack and that it 349 was closer than five feet in the grid he had reviewed. This would result in hand work to shovel

- them out, but they could coordinate with the consultant to ensure they are laid out appropriately.
- 351 He continued saying that that is not something that needs to be described exceptionally well in
- the plans as that is something that, as they go into construction, they can provide direction to the
- 353 contractor of placement, highlighting that they have time to coordinate this all.
- 354
- 355 Chair Jackson recognized Dr. Russell. Dr. Russell suggested that the cost of a bike locker could
- be offset by charging a fee like what the city does for parking. Mr. Ruoff said that was a great
- idea and a great point. He explained that they are considering adjusting fees to pay for other
- infrastructure and trying to incorporate that into the project.
- 359

360 Mr. Ruoff brought up another slide with images of the development on Railroad Ave and

- 361 Railroad Square. Currently, they call them a covered structure. They do not want to lead anyone
- too much, but the intent would be that you could put bikes under it. The images displayed were
- 363 more open structures. He wondered and welcomed feedback on the preferences about having it
- open versus covered, whether there were preferences on siding, and whether these should be
- 365 solely for bikes or split use. He said this is undoubtedly a location where the bike lockers would
- 366 make sense.
- 367

- Ms. Duffy asked if the trend and idea was to eventually use these as charging stations for E-368
- bikes, highlighting the safety aspect and pushing folks not to charge at home. Mr. Ruoff said 369
- 370 there was potential for them to discuss with the consultant.
- Ms. DelaCroix said if there is a question about what is preferred, rain and snow are some of the 372 biggest deterrents for her. The rafted structures may cool the seat in the summer but do not help 373 with rain and snow. She would prefer fully covered structures. 374
- 375

371

- Mr. Ruoff agreed and said he was looking for more covered structures instead of something more 376 decorative, such as the pictures on the left. Those will not be useful here, and he agreed with Ms. 377 DelaCroix, but he wanted to present the options to get people's input. 378
- 379
- 380 Chair Jackson said she is very attached to the first picture because of its dappling. It reduces the
- amount of sunlight that would be pouring down on someone, and it is also more attractive. She 381
- noted that the dappling does not come from the structure so much as from the surrounding trees 382
- and stated that she would like to see some trees nearby to help with that. 383
- 384

Councilor Haas asked if there was anything out of the bike rack survey. Mr. Schoefmann stated 385 he would have to look. Councilor Haas then asked if they were discussing locations for the short 386 387 term. Mr. Ruoff said that is something that does not need immediate discussion. He could even send a plan to Mr. Schoefmann so the committee could provide input. To move that forward, Mr. 388 Ruoff offered to coordinate plans with Mr. Schoefmann for the group to start and then discuss 389

- where it makes sense to adjust the bike racks. 390
- 391

Chair Jackson added that the only place she would suggest a bike rack if it does not currently 392 exist is at the top of the square. Mr. Ruoff agreed and said they are anticipating the square having 393 concrete walks. In that instance, they do not have an option to have them be mountable, and it 394 makes more sense to remove them. He added that the location was on their radar. 395

- 396 397
- C) **Community Bike Share**
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- D) **Public Art and The Trails Update**
- **Connection via Cheshire Rail Trail at Arch Street Tunnel** E)
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9) Next Meeting: January 8, 2024 401

- 402
- 403 10) Adjournment
- 404 There being no further business, Chair Jackson adjourned the meeting at 9:33 AM.
- 405
- 406 Respectfully submitted by,
- Amanda Trask, Minute Taker 407
- 408
- 409 Reviewed and edited by,
- Will Schoefmann, GIS Coordinator 410

Master Plan H Complete Streets H Bike Racks H Appel Way Trail Paving H	PRIORITY HIGH N/A HIGH HIGH	Master Plan Project # N/A P21 P21 P7	Status Submitted Working Working Planning	Budget * Cost City Staff \$50K N/A	Status N/A N/A	Start July 1 2024 2018	Schedule Finish August 1 2025 N/A	Status Behind Behind	Updates (status changes and project notes) CIP Project to complete the plan in 2024/5. Staff beginning to draft RFP for release in FY'25. GIS Tech working with Highway to inventory in street bike markings for budget purposes. Bike Boxes, Downtown Sharrows remarked. Street Markings included in Flyover collection Downtown Bike Rack Inventory Document sent to City Council
Master Plan H Complete Streets H Bike Racks H Appel Way Trail Paving H	HIGH N/A HIGH HIGH HIGH	P17 N/A P21	Submitted Working Working	City Staff \$50K	N/A N/A	July 1 2024 2018	August 1 2025	Behind	CIP Project to complete the plan in 2024/5. Staff beginning to draft RFP for release in FY'25. GIS Tech working with Highway to inventory in street bike markings for budget purposes. Bike Boxes, Downtown Sharrows remarked. Street Markings included in Flyover collection Downtown Bike Rack Inventory Document sent to City Council
Complete Streets	N/A HIGH HIGH	N/A P21	Working	\$50K	N/A	2018			RFP for release in FY'25. GIS Tech working with Highway to inventory in street bike markings for budget purposes. Bike Boxes, Downtown Sharrows remarked. Street Markings included in Flyover collection Downtown Bike Rack Inventory Document sent to City Council
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Appel Way Trail Paving	нібн		Ŭ	N/A	N/A	ongoing			
		Ρ7	Planning			ongoing	N/A	N/A	accepted as Informational. Downtown Infrastructure Project covered bike parking in Railroad Square discussion in January. Downtown Rack Census in 2025? Updated Count forms and map distributed.
Safe Streets for All Grant	N/A			\$ 104,900.00	Even	2025	N/A	Behind	Appel Way repaving project, CIP Budgeted in Parks and Rec Trail Maintenance Program. Pushed out to 2025
		N/A	Planning	NA	N/A	Spring 2023	N/A	N/A	Engineering division of DPW is managing this grant opportunity. Report out from Steering Committee in September, earliers likely adoption by Council in November via MSFI.
NHDOT TAP Grant 2018 - Marlboro Street	HIGH	BE22	Working	\$674K	Over	Winter 2018	Summer 2022	Behind	City of Keene has been selected as a TAP grant recipient for Complet Street improvements to Marlboro Street that tie into other planned improvements, infrastructure, economic development goals and the Cheshire Rail Trail. Project being re-bid due to no bids within budget.
Safety and Outreach	N/A	N/A	Working	N/A	N/A	Ongoing	N/A	N/A	Topics for Safety and Promotion of other Bike/Ped Initiatives via outreach. May Bike Event Banners; E Bikes; Downtown Bike Lanes. Policy recommendations to Bike Lane Policy Committee. Policy Recommendations heard by MSFI in September. Next step is PLD with a draft ordinance. Safety/Outreach Plan and Budget Requests in works. Two sided Map Update - consideration to be utilized for kiosk maps
League of American Bicyclists Bicycle Friendly Program & other community ranking programs	N/A	N/A	Completed	Staff/Volunteer Time	N/A	Summer 2023	Summer 2023	On Schedule	Renewal process concluded and includes data gathering for a report/application. Keene awarded Silver Status with it's renewal effort. Eeport card to be reviewed at future meeting. Promotion to be included on Banner for Bike Month .
Sidewalks	N/A	N/A	Submitted	CIP	Even	Spring 2022	N/A	On Schedule	2025 CIP sidewalk projects will be added for next meeting
Downtown Infrastructure Project (MAIN STREET)	нібн	P14	Planning	CIP	Even	Summer 2023	Fall 2028	N/A	Final recommendation from City Council via MSFI includes widened sidewalks and protected bike lanes. Final Design approved by MSFI and City Council - likely to be bid in March '25, late May construction Phase 1: Central Sq, Church St, Lamson St and Stormwater Utilities or NB Main St between Central Sq/Railroad St. Councilor Filiult request for one year delay of overall project. Covered Bike Parking now as Bid Alt not in main project bid
Lower Winchester Street (Roundabout - City Line)	HIGH	P22	Planning	CIP	Even	Summer 2024	Fall 2027	N/A	Planned improvements including sidewalks connecting market place in Swanzey and Route 10/Winchester Street

Project									[
Jonathan Daniels Trail Maintenance	HIGH	Р3	Planning	\$25K	Even	Summer 2020	2022	N/A	CIP Budgeted in Parks and Rec Trail Maintenace Program.
Wayfinding Signage Facilities and Plan	нідн	P11	Working	City Staff, \$42,000	N/A	Planning	N/A	On Schedule	BPPAC Considering overall wayfinding plan with Parks/Rec, DPW and Comm Dev Departments. UNH Downtown Trails Initiative completed. Next steps signage design and placement in conjunction with City branding effort. Andy Bohannon meeting with Dr. Russell and Councilor Haas to take first pass at locations to bring to BPPAC for further discussion.
West Street - Complete Street	MEDIUM	P19	Planning	\$ 785,275.00	N/A	2027	N/A	N/A	Designated as a Gateway Street in the Complete Street Design Guide. BPPAC discussing interim and long range solutions for bike/ped facilities along the corridor. Funds available in 2027, DOT 10 Year Plan redesign/construction. Council request for crosswalk at Pearl/West.
AMENITIES	HIGH	P21	Working	City Staff, Facility and Maintenance Costs	Under	Planning	N/A	On Schedule	Staff should establish a base line of existing amenities. Types and locations of future amenities should be planned. To include Kiosk/Trailhead facilities, Trailside Facilities such as bathrooms, potable water and tune up stations. Outreach to the artist community to identify spots on the trails for public art will enhance the unique qualities of our system. TRAIL LIGHTS NOW INCLUDED HERE
ulletTransportation Heritage Trail $ullet$									
THT Phase 1 - CRT Eastern Ave to NH 101 (Transportation Heritage Trail)	HIGH	P1	Working	\$ 386,400.00	Over	2024	2025	N/A	Project includes from Eastern Ave - 101 Bridge abutments. Bidding in Spring 2025. Construction planned for summer/fall 2025. City working on ROW and Easment issues with DOT and Landowners. BPPAC to reviewed trail connection grade issue in November.
THY Phase 2 - Prowse Bridge - CRT NH 101 Overpass to Stone Arch Bridge (Transportation Heritage Trail)	HIGH	Р4	Planning	\$ 381,685.00	N/A	2027	N/A	N/A	Installation of the Historic Prowse Bridge at NH Route 101 and connecting the Cheshire Rail Trail to the Old Stone Arch Bridge and safety improvements (railings) to Old Stone Arch Bridge. Promotional website and video released with funding donation from PFK.
THT Phase 3 - Old Stone Arch Bridge - (Transportation Heritage Trail)	HIGH	Ρ4	Planning	\$ 321,195.00	N/A	2025	N/A	N/A	Collaboration with Heritage Commission to conduct research and assist with Historic Resources LCHIP application for railing/abutment design. PFK funding conceptual visuals. LCHIP grant planned for 2022 to fund Planning Study phase. Promotional website and video released with funding donation from PFK. Updates on safety improvement initiatives from Chuck Redfern.
THT Phase 4 - Island Street Bailey Bridge - Swanzey Factory Road to Town Line (Transportation Heritage Trail)	MEDIUM	P4	Planning	\$ 1,862,310.00	N/A	2027	N/A	N/A	Installation of the Historic Island Street Bailey Bridge at Swanzey Factory Road to create a safe overpass for trail users and creating continuity of the Cheshire Rail Trail towards the Swanzey Town line.
NHDOT Route 101 Improvement Project	HIGH	P23	Planning	NA	Even	2023	2025	On Schedule	NHDOT Project including widening and other improvements to NH Route 101 in the vicinity of the THT and improvements to the intersection of RT 101/Swanzey Factory Rd.

Project F Master Plan I Complete Streets I	PRIORITY HIGH N/A	Master Plan Project # P17	Status Submitted	Budget * Cost City Staff \$50K	Status	Start	Schedule Finish	Status	Updates (status changes and project notes)
		P17	Submitted	City Staff	Status	Start	FINISN	Status	(status changes and project notes)
			Submitted	•					
Complete Streets	N/A			ŞSOR	N/A	July 1 2024	August 1 2025	Behind	CIP Project to complete the plan in 2024/5. Staff beginning to draft RFP for release in FY'25.
		N/A	Working		N/A	2018	N/A	Behind	GIS Tech working with Highway to inventory in street bike markings for budget purposes. Bike Boxes, Downtown Sharrows remarked. Street Markings included in Flyover collection
Bike Racks	HIGH	P21	Working	N/A	N/A	ongoing	N/A	N/A	Gaps in where historically placed. Chair Jackson presentation April. Updates being made to document for forwarding to City Council (publicly managed racks). Discussion in August regarding Bike Racks in the Downtown Infrastructure Project. Downtown Rack Census in September. Updated Count forms and map distributed.
Appel Way Trail Paving	HIGH	Р7	Planning	\$ 104,900.00	Even	2025	N/A	Behind	Appel Way repaving project, CIP Budgeted in Parks and Rec Trail Maintenance Program. Pushed out to 2025
Safe Streets for All Grant	N/A	N/A	Planning	NA	N/A	Spring 2023	N/A	N/A	Engineering division of DPW is managing this grant opportunity. Report out from Steering Committee in September, earliers likely adoption by Council in November via MSFI.
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Bicycle Pedestrian Path Advisory Committee (BPPAC)

2025 Meeting Dates

All meetings are on the 2nd Wednesday of the month, at 8:15AM 2nd floor conference room, City Hall, 3 Washington Street, Keene, NH

Wednesday, January 8

Wednesday, February 12

Wednesday, March 12

Wednesday, April 9

Wednesday, May 14

Wednesday, June 11

Wednesday, July 9

Wednesday, August 13

Wednesday, September 10

Wednesday, October 8

Wednesday, November 12

Wednesday, December 10



