



August 10, 2023

Lehnen Industrial Services, Inc.  
c/o: Mr. Peter Lehnen  
22 Production Ave  
Keene, NH 03431  
[pel@lehnendesign.com](mailto:pel@lehnendesign.com)

**RE: SPR-01-18, Mod. #3 – Lehnen Industrial Services Exterior Modifications – 809 Court St**

Dear Mr. Lehnen,

We are in receipt of your request for administrative review for property located at 809 Court St (TMP #219-005-000), owned by Lehnen Holdings LLC. The request is as follows:

1. Replace all existing windows with new double-hung windows within their existing openings.
2. Replace all existing red wooden clapboard siding with metal-clad wood trim and vinyl siding in the color "Snow."
3. Replace two existing small windows with two larger windows and remove the existing fanlight and covered entry along the southwest façade facing Court St.
4. Remove the existing fanlight and covered entry above the egress door along the southeast façade and construct a new entry canopy over the main entrance along this façade.
5. Remove the existing egress door and covered entry along the northwest façade.

All as presented in the building elevations identified as "Elevations" prepared by DB Architects LLC at a scale of 1/8 inch = 1 foot on August 4, 2023, and in the application and supporting materials submitted to the Community Development Department on August 8, 2023.

Application for Formal Site Plan review is not necessary. Your request is hereby administratively approved under Article 25.13 of the Land Development Code, "*Administrative Planning Review*." This approval is limited to the request as described above, and does not authorize the applicant to make alterations that are not hereby granted. Please be aware that any future change will require additional review under the Planning Board's Site Plan Regulations.

Please be aware that you may still need to apply for and receive any applicable building permits, if necessary.

We appreciate your cooperation in the consistent application of zoning codes and development regulations throughout our community. If you have any questions or require any further assistance, please contact Mari Brunner or myself at (603) 352-5440.

Sincerely,

Megan Fortson  
Planning Technician

cc: Jesse Rounds, Community Development Director  
Arelis Quinones, Assessing Department  
Don Lussier, City Engineer  
Bob Burns, Permit Technician  
Project File