



October 12, 2023

Bergeron Construction  
Attn: Gary Dennis  
27 Matthews Road  
Keene, NH 03431

Re: **COA-2018-01, Mod. 1 – Masonry Repointing & Window Trim Replacement - 28 Washington Street**

Dear Mr. Dennis

We are in receipt of your request for administrative review for property located at 28 Washington Street, owned by Maria Bradshaw (TMP# 568-064-000). The request is to repair/replace masonry grout joints on the eastern (front) facade to match the grout sample and test patch supplied and witnessed on October 12, 2023 and to repair/replace all window wood trim work on the eastern façade. The lower storefront area will also be prepped and re-painted.

All as presented in the application and supporting materials submitted to the Community Development Department on August 21, 2023.

Your request for a Certificate of Appropriateness (COA) is hereby administratively approved under Section 21.4.1, *Minor Projects* of the HDC Regulations. This approval is limited to the request as described above, and does not authorize the applicant to make alterations that are not hereby granted. Please be aware that you may still need to apply for and receive any applicable building permits, if necessary.

In accordance with the Land Development Code (Section 25.15.11), the COA is valid either:

- A. For one year from the date of approval if no building permit is required; or
- B. For the duration of an active building permit issued for construction associated with the COA.

Thank you for doing your part to promote and protect the history and heritage of Downtown Keene. If you have any questions and/or concerns regarding this action by the Historic District Commission, please contact me or Jesse Rounds, the Community Development Director.

Sincerely,

Evan J. Clements, AICP  
Planner

cc: Jesse Rounds, Community Development Director  
Robert Burns, Permit Technician  
Don Lussier, City Engineer  
Arelis Quinones, Assessing Dept.  
Project File