



February 28, 2025

St. Joseph Regional School
Attn: Ann F. Szot
92 Wilson St
Keene, NH 03431

Re: COA-2025-02 – Light Fixture Replacement, 92 Wilson St.

Dear Ms. Szot

We are in receipt of your request for administrative review for property located at 92 Wilson St, owned by Diocese of Manchester Catholic Church (TMP# 584-006-000). The request is to replace seven existing, non historic, exterior light fixtures with updated LED light fixtures.

All as presented in the application and supporting materials submitted to the Community Development Department on February 28, 2025.

Your request for a Certificate of Appropriateness (COA) is hereby administratively approved under Section 22.4.1, *Minor Projects* of the HDC Regulations. This approval is limited to the request as described above, and does not authorize the applicant to make alterations that are not hereby granted. Please be aware that you may still need to apply for and receive any applicable building permits, if necessary.

In accordance with the Land Development Code (Section 26.15.11), the COA is valid either:

- A. For one year from the date of approval if no building permit is required; or
- B. For the duration of an active building permit issued for construction associated with the COA.

Thank you for doing your part to promote and protect the history and heritage of Downtown Keene. If you have any questions and/or concerns regarding this action by the Historic District Commission, please contact me or Paul Andrus, the Community Development Director.

Sincerely,

Evan J. Clements, AICP
Planner

cc: Mari Brunner, Senior Planner
Robert Burns, Permit Technician
Bryan Ruoff, City Engineer
Arelis Quinones, Assessing Dept.
Project File