



December 2, 2024

Alison Bach
450 Gilsum Mine Road
Alstead, NH 03602

RE: PB-2024-17 – Parking Area Expansion, 23 Park Ave.

Dear Ms. Bach,

We are in receipt of your request for administrative review for property located at 23 Park Avenue (TMP #568-048-000), owned by Park Place Keene, LLC. The request is to expand an existing parking area by installing an 18'x80' parking area extension with four, 8'x18' parallel parking spaces and a 10' drive aisle. The proposal includes the installation of 10 evergreen shrubs at least 3' in height at maturity along the eastern property line to screen the new parking area from the abutting property.

All as presented in the application and supporting materials submitted to the Community Development Department on October 25, 2024, November 22, 2024, and December 2, 2024.

Application for Formal Site Plan review is not necessary. Your request is hereby administratively approved under Article 26.13 of the Land Development Code, "*Administrative Planning Review.*" This approval is limited to the request as described above, and does not authorize the applicant to make alterations that are not hereby granted. Please be aware that any future change will require additional review under the Planning Board's Site Plan Regulations.

Please be aware that you may still need to apply for and receive any applicable building permits, if necessary.

We appreciate your cooperation in the consistent application of zoning codes and development regulations throughout our community. If you have any questions or require any further assistance, please contact Mari Brunner, Senior Planner or myself at (603) 352-5440.

Sincerely,

Evan J. Clements, AICP
Planner

cc: Mari Brunner, Senior Planner
Arelis Quinones, Assessing Department
Bryan Ruoff, City Engineer
Bob Burns, Permit Technician
Project File