



October 18, 2024

Mr. Mark Florenz  
Archway Farm  
183 Arch St  
Keene, NH 03431  
[mark.florenz@gmail.com](mailto:mark.florenz@gmail.com)

**RE: SPR-12-17, Modification #3 – Archway Farm Exterior Lighting Modifications – 183 Arch St**

Dear Mr. Florenz,

We are in receipt of your request for administrative review for Archway Farm located at 183 Arch St (TMP #107-001-000), owned by Florenz Family Revocable Trust. The request is to install 6 full cut-off wall pack light fixtures with a color temperature of 3,000K and a color rendering index of 80 around the perimeter of the Archway Farm store. This new lighting will replace the four pole lights and three wall pack lights approved by the Planning Board as part of the Major Site Plan application, SPR-12-17 Modification #2, in June 2024. There are no other modifications proposed to the building or site as part of this application.

All as presented in application and supporting materials submitted to the Community Development Department on September 15, 2024.

Application for Formal Site Plan review is not necessary. Your request is hereby administratively approved under Article 26.13 of the Land Development Code, "*Administrative Planning Review*." This approval is limited to the request as described above, and does not authorize the applicant to make alterations that are not hereby granted. Please be aware that any future change will require additional review under the Planning Board's Site Plan Regulations.

Please be aware that you may still need to apply for and receive any applicable building permits, if necessary.

We appreciate your cooperation in the consistent application of zoning codes and development regulations throughout our community. If you have any questions or require any further assistance, please contact Mari Brunner, Senior Planner, or myself at (603) 352-5440.

Sincerely,

Megan Fortson,  
Planner

cc: Jesse Rounds, Community Development Director  
Arelis Quinones, Assessing Department  
Don Lussier, City Engineer  
Bob Burns, Permit Technician  
Project File