



November 1, 2024

Greenwald Realty
c/o Mitchell Greenwald
55 Main Street
Keene, NH 03431

RE: SPR-755, Mod.1 – Parking Area Expansion, 80 Emerald Street

Dear Mr. Greenwald

We are in receipt of your request for administrative review for property located at 80 Emerald Street (TMP #584-068-000), owned by Greenwald Mitchell H. Revocable Trust. The request is to add 22 parking spaces, associated drive aisle, and a landscape buffer along Davis St. to an existing parking area.

All as presented in the in the application and supporting materials submitted to the Community Development Department on October 31, 2024.

Application for Formal Site Plan review is not necessary. Your request is hereby administratively approved under Article 26.13 of the Land Development Code, "*Administrative Planning Review.*" This approval is limited to the request as described above, and does not authorize the applicant to make alterations that are not hereby granted. Please be aware that any future change will require additional review under the Planning Board's Site Plan Regulations.

Please be aware that you may still need to apply for and receive any applicable building permits, if necessary.

We appreciate your cooperation in the consistent application of zoning codes and development regulations throughout our community. If you have any questions or require any further assistance, please contact Mari Brunner, Senior Planner or myself at (603) 352-5440.

Sincerely,

Evan J. Clements, AICP
Planner

cc: Mari Brunner, Senior Planner
Arelis Quinones, Assessing Department
Bryan Ruoff, City Engineer
Bob Burns, Permit Technician
Project File