



February 8, 2024

Cedarcrest Center  
c/o: Mr. John Hamler  
91 Maple Ave  
Keene, NH 03431  
[jhamler@cedarcrest4kids.org](mailto:jhamler@cedarcrest4kids.org)

**RE: SPR-905, Mod. 6 - Cedarcrest Center Parking Spaces & Site Modifications – 91 Maple Ave**

Dear Mr. Hamler,

We are in receipt of your request for administrative review for property located at 91 Maple Ave (TMP #227-018-000), owned by Cedarcrest Inc. The request is to add 7-8 parking spaces to the existing parking area located along the entry drive aisle and expand the drive aisle width in this area to 23 feet. Two trees that were removed in this area of the site will be replaced in-kind, and a portion of the existing asphalt walkway (~810 sf in total) will be removed from the northeastern corner of the site to ensure that the lot will be in compliance with the maximum impervious coverage requirement for the Low Density District.

All as presented in the application and supporting materials submitted to the Community Development Department on January 4, 2024.

Application for Formal Site Plan review is not necessary. Your request is hereby administratively approved under Article 25.13 of the Land Development Code, "*Administrative Planning Review*." This approval is limited to the request as described above, and does not authorize the applicant to make alterations that are not hereby granted. Please be aware that any future change will require additional review under the Planning Board's Site Plan Regulations.

We appreciate your cooperation in the consistent application of zoning codes and development regulations throughout our community. If you have any questions or require any further assistance, please contact Jesse Rounds or myself at (603) 352-5440.

Sincerely,

Megan Fortson  
Planning Technician

cc: Jesse Rounds, Community Development Director  
Arelis Quinones, Assessing Department  
Don Lussier, City Engineer  
Bob Burns, Permit Technician  
Project File