City of Keene, NH

Wood & Pellet Stove Supplemental Information

If you have questions completing this form, call (603) 352-5440 or email permittech@keenenh.gov

For Office Use Only:
Permit # _____
Rec'd By_____
Zoning _____
Fee _____

Please complete and submit this supplemental information form along with a Permit Application, and the user manual for the stove to the Permit Technician. Once reviewed, approved and issued, work can begin.

SECTION 1: PROPERTY & OWNER INFORMATION	
PRINTED NAME:	
MAILING ADDRESS:	
PHONE:	
EMAIL:	
SIGNATURE:	DATE:

SECTION 2: CHECK ALL THAT APPLY		
☐ GAS STOVE	☐ WOOD STOVE	☐ PELLET STOVE
EXISTING CHIMNEY MUST HAVE	☐ A FLUE OR	☐ A METAL LINER
☐ NEW MANUFACTURED METAL CHIMNEY		
☐ NEW MASONRY CHIMNEY		

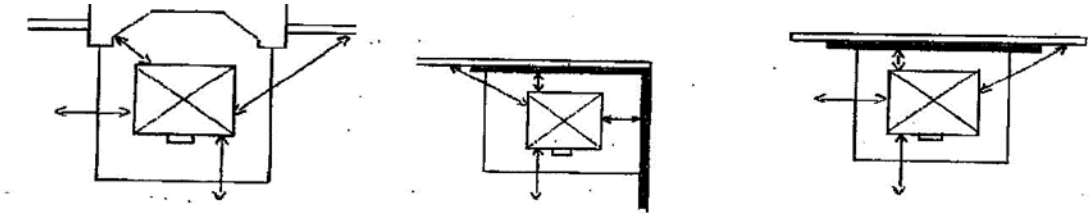
SECTION 3: STOVE INFORMATION			
MANUFACTURER:			
MODEL #:			
TEST LABEL:			
COMBUSTIBLES:	FRONT	REAR	SIDES
NON-COMBUSTIBLE WALL PROTECTIONS WITH 1" AIR SPACE:		REAR	SIDES
CONCRETE/MASONRY:		REAR	SIDES

SECTION 4: FLOOR COVERING INFORMATION		
For all stoves, a non-combustible flooring with not less than 1 hour fire resistance must extend beyond the stove according to the following table, unless documentation by the manufacturer shows otherwise.		
REAR CLEARANCE, MINIMUM:	8"	YOUR INSTALLATION:
SIDE CLEARANCE, MINIMUM:	8"	YOUR INSTALLATION:
FRONT DOOR CLEARANCE, MINIMUM:	18"	YOUR INSTALLATION:

SECTION 5: STOVE CONNECTOR PIPE		
MANUFACTURER:		
MODEL #:		
TEST LABEL:		
SINGLE WALL CLEARANCE, MINIMUM:	**18”**	**YOUR INSTALLATION:**
DOUBLE WALL CLEARANCE, MINIMUM:	**6”**	**YOUR INSTALLATION:**
SINGLE WALL W/ SHIELD CLEARANCE, MINIMUM:	**12”**	**YOUR INSTALLATION:**

SECTION 6: DIMENSIONS

WRITE IN CLEARANCES FOR YOUR INSTALLATION:



SECTION 7: FLOOR PLAN

INCLUDE DIMENSIONS AND THE USE OF THE ROOM. ATTACH SEPARATE SHEET IF NEEDED