



Keene Fire Department Life Safety Program



PREPARING FOR A LIFE SAFETY INSPECTION

During our life safety inspections, we evaluate your property for compliance with important fire and life safety regulations such as exiting, fire alarms, fire extinguishers, storage of combustibles, electrical hazards and more.

To prepare for an inspection, use this checklist of the most frequently cited deficiencies below. Make sure these violations don't exist on your property and it will help keep your building safe year-round! Not all occupancies in the City require annual inspections, however we strongly recommend that all building owners (regardless of annual requirements) conduct an evaluation of their properties at least annually.

Please contact us with any questions 603-357-9861 or via email at kfdlifesafetyprogram@keenenh.gov



TOP FIRE CODE VIOLATIONS



- Street address** must be clearly marked and visible (in contrasting color) from the street fronting of the property
- Fire hydrants** located on your property must be visible and accessible at all times, with three feet of clearance on all sides and no parking within 10 feet.
- Exit doors** must open easily from the inside. Locking mechanisms on doors shall not require special knowledge or keys.
- Aisles, walkways, stairways and paths** leading to exits must be clear of storage and obstructions.
- Emergency lights and exit signs** (that are lighted from within) must work properly and function in both normal and emergency power mode. Lighted exit signs must be lit at all times. Requires annual maintenance & testing.
- Electrical extension** cords cannot be used as a substitute for permanent wiring. Extension cords are only approved for "temporary use" (operating a vacuum cleaner, powering a tool while making a repair etc.). Multi-outlet power strips with a built-in circuit breaker may be used to protect computers and related equipment only.
- Fire extinguishers** must be mounted, visible, readily accessible, and serviced or purchased within the past 12 months. Extinguishers must have an annual service tag.
- Fire sprinklers systems** shall be serviced and tested (service tag required) annually by a licensed fire protection contractor and inspected quarterly.
- Fire suppression systems** for commercial cooking operations (Hood Systems) must be serviced and tested every six months by a licensed fire protection contractor. Cleaning of hood/duct is required, based on use.
- Fire Alarm systems** must be tested/serviced annually
- Residential Properties**—Smoke alarms in every bedroom, smoke/co alarm on every level. Hard wired with battery back up or wireless with 10 year batteries.

Annual reports of testing/maintenance of fire alarm, fire suppression and sprinkler systems must be forwarded to the Keene Fire Department to be reviewed and filed