

## Keene Public Library

### Building and Grounds Committee

#### Zoom Meeting held Wednesday June 7, 2021 at 2:30 PM

Members present: Andrew Bohannon, Marti Fiske, Paul Henkel, Carl Jacobs, Scott Martin, Kathleen Packard, Sally Rinehart

Minutes of our May meeting were approved as amended by roll call vote.

#### **Project Review and Planning**

Update on Noise Reduction in Heberton Hall – Andy Bohannon will be meeting with City Attorney Tom Mullins.

Update on Stage Lighting - The KPL Board voted to spend up to \$26,000 to purchase and install Heberton Stage Lighting. On June 3, Craig Lindsay and Paul Henkel met with electrician Andrew Felegara from Hamblet Electric and with Ron Kline of VLS. Andrew said work like we are asking about normally costs about \$1100. He will give us a firm quote once we furnish the balance of the information required. Ron said there is a transformer to be wired by the electrician and he will furnish the wiring diagram. Ron also suggested we could save the \$550+ cable upgrade cost and still have the same look by asking the installer to wind electrical tape around the pairs of cables. This savings will be about the same as the difference between my initial guesstimate of electrician cost and our current updated understanding; so this will bring us back within the allocated cost. It is anticipated we will soon enter purchase orders for purchase and wiring of lighting.

#### **Budget Planning** (none)

#### **Maintenance Issue:** (none)

#### **Parking** (none)

**Landscaping** - Sarah Mustin has most recently indicated a desire to continue Library Landscaping. Andy noted his staff has been applying tree maintenance methods learned from Bartlett Tree. Andy and Scott were commended for the fine landscaping throughout the Library campus.

The offer by Roger Weinreich of Good Fortune to donate a Blessings Box was recommended by the Library Board. This recommendation will be presented to the City's FOP Committee and then to the City Council. The FOP meeting will be Thursday June 10 at 6:30 PM. Andy will make the presentation. Marti will be on vacation.

Andy advised the committee that in the area bordering the Winter Street sidewalk at the west edge of the Library property, bushes will be planted and mulch will be installed.

**Old Business** - Warming Oven for Heberton Kitchen. The Board of Trustees approved spending up to \$2600 to purchase and install a warming oven in the kitchen of Heberton Hall. Paul placed the order. Delivery is expected at the end of July.

Concrete tire stops along the west edge of the Annex parking area help keep cars away from meters and the fence. Some stops are missing or no longer anchored. Andy will request that the Public Works Department fasten them down, and replace missing ones.

**New Business** - A grant may provide funding for Heberton Hall janitorial staff.

#### **Next meeting date is Tuesday July 13 at 1 PM**

Paul Henkel, Chair  
June 7, 2021