

## Keene Public Library

### Building and Grounds Committee

Meeting held August 17, 2021 at 1:00 PM

Members present: Andrew Bohannon, Marti Fiske, Paul Henkel, Carl Jacobs, Scott Martin, Sally Rinehart

#### Project Review and Planning

Update on Heberton Stage Lighting – The electrician Jimmy Ells is scheduled to do his work Friday August 20. Electrical equipment has arrived from Vincent Lighting Systems. Paul Henkel will review what has been received from Vincent Lighting Systems to assure material for the electrician is complete. VLS will install the lighting in September.

#### Budget Planning (none)

**Maintenance:** Frank (Pepper) Anderson completed reconstruction of the Library porch. Andy noted the thorough and high quality work he did. Members of Buildings and Grounds expressed their appreciation.

#### Parking (none)

#### Landscaping -

As you know, the offer by Roger Weinreich of Good Fortune to donate a Sharing Box was recommended by the Library Board and accepted by Keene City Council. It was noted that the words “Good Fortune” are included in the carved wood emblem. We understand those words were included when the project went to City Council and members of the committee voted they have no objection.

In what was the temporary smoking area bordering the Winter Street sidewalk at the west edge of the Library property, bushes and grass have been planted and are doing well.

#### Old Business -

**New Business** - Marti described lockers which would enable patrons to pick up books (or leave employment applications or other documents) at times the Library is closed. Cost of the lockers is about \$30,000. There is a possibility of obtaining them through a competitive grant. Out of pocket expenses for installation would be about \$1400 for an electrician and \$795 for a two year service contract, most of which could be covered by the Library Director’s \$2000 discretionary fund. There was concern expressed about the architectural aesthetic affect. We were informed the necessary electrical service was not available at an alternate site which was suggested. The committee recommended the Board consider the lockers.

Two Owl Labs 360 degree cameras for use in conducting hybrid in-person and Zoom meetings could also be included in the grant request. Value of the camera is \$1000 to \$1200 each.

**Microphones** - In anticipation of the visit by Governor Sununu and the Executive Council in August, Steve Armstrong tested the microphones in Heberton Hall to assure they were performing well. Marti reported the wired mics worked well for the meeting.

Paul Henkel, Chair  
August 19, 2021