

Policy Committee Minutes

September 17, 2021

Present: Kathleen Packard, Susan Bloom, Carl Jacobs, Bill Stroup

The Policy Committee met to discuss the draft of the updated Internet Acceptable Use policy. A draft was presented by Susan that was updated by library staff for review by the Policy Committee. A discussion was held. Comments were minimal and included some grammatical changes and a redundant paragraph. The Committee unanimously approved the draft with revisions to be recommended for approval at the next Board meeting.

The Committee began discussing the creation of a new collection development policy. Carl was assigned to contact the Historical Society of Cheshire County to inquire about their internal documents and memory of the Keene-Link relationship. Susan was assigned to distribute the relevant KPL internal documents to the members of the Policy Committee. All members are to review model policies in preparation for creating a working document. The Committee plans on starting with writing the Keene-Link section. Susan will research if ALA has recommendations for diversity statements within collection development policies.

The Social Media policy draft was presented by Susan. The Committee reviewed the draft and made suggestions. Susan will take the revisions and suggestions back to staff.

Carl attended this month's Finance Committee's meeting as a representative from the Policy Committee regarding the P-card policy updates that were mentioned at last month's board meeting.

No new sections for the ongoing manual and website review were assigned as the collection development policy takes precedence.

The Committee tabled discussion of the non-monetary gifts policy for next meeting due to time.