

Keene Public Library

Building and Grounds Committee

Meeting held October 15 at 1:00 PM

Members present: Marti Fiske, Paul Henkel, Carl Jacobs, Scott Martin, Susan Bloom, Kathleen Packard

Project Review and Planning

Update on Heberton Stage Lighting – The equipment, installation and training provided by VLS has now been completed. The \$23,632 amount invoiced exactly matches the amount quoted and our purchase order. VLS will provide info about product warranties.

Our paid consultant Craig Lindsay of KSC will be producing documentation, providing advanced training as requested by Library Staff, and answering their questions. Craig's guidance has been an essential element in our moving toward a successful completion of this project.

Now Library Staff will begin to use the equipment for in house events, and coach the Edge Ensemble and other outside users. The equipment is complex, so gaining experience and confidence will take a little while.

One piece of AV equipment in Heberton Hall remains in need of repair.

Budget Planning

A part time janitor has been requested for next year. Scott said it was understood at the time of construction that the increased size of the facility would require added staff.

Maintenance:

Parking – City-wide parking changes are being studied. More kiosks or digital wifi parking app use are thought to be possibilities.

Landscaping -

Bartlett Tree trimmed the little leaf linden and the Hoffman maple.

Kathleen Kennedy Burke plans to plant the bulbs in honor of Sally Miller on Monday October 18.

Old Business - The Sharing Box is being constructed.

New Business -

Next meeting : Friday November 19 at 1:00 PM

Paul Henkel, Chair

October 15, 2021