

Keene Public Library Long Range Planning Committee

Monday, April 26, 2021, 5:00 pm – 6:00 pm

1. Roll Call

Chair Alexander read the statement explaining how Emergency Order #12, issued by the Governor of the State of New Hampshire, pursuant to Executive Order #2020-04, gives authority for public meetings to be held remotely and shared information about how members of the public can listen and share comments. Roll call attendance was taken, present were: Chair Jennifer Alexander, Chuck Redfern, Yves Gakunde, and Library Director Marti Fiske. Chuck Prigge was not present.

2. Approval of the April 12, 2021, Meeting Minutes

Chuck Redfern made a motion to accept March minutes as presented. The motion was seconded by Yves Gakunde and passed unanimously.

3. Review Of Results from SWOT Analyses

The committee reviewed results from the finalized, combined (KPL Staff, KPL Trustee, Friends of KPL, and City of Keene) SWOT analysis. After the review, the committee reviewed the document “Strategic Planning Service Responses” published by the State Library of Ohio. The intention of this review was to find descriptions of library services that align with the needs presented in the combined SWOT analysis. It was determined that following services should be included in the language of the final strategic plan:

- “Celebrate Diversity: Cultural Awareness” combined with “Accessibility for All” and “Social Services”
- “Marketing/Communication: Internal and External”
- “Optimizing our Assets”

Using the most recent KPL strategic plan as an exemplar, Chair Alexander will draft a new strategic plan inclusive of the services listed above and will provide supporting data from the final combined SWOT analysis for review at the next committee meeting. It is expected that at the next committee meeting, time will be spent revising and finalizing a final draft of the strategic plan.

A final draft of the strategic plan will be presented at the regular, May 26th Trustee’s meeting for full board approval.

4. Adjourn

Chair Alexander adjourned the meeting at 6:00p.m.

Respectfully submitted by,
Jennifer Alexander