

Keene Public Library
Building and Grounds Committee

Meeting held 5/19/2023 at 10:00 AM (Draft)

Members present: Susan Bloom, Paul Henkel, Kathleen Packard, Justin Somma, Andrew Bohannon

Minutes of our last meeting were approved with a note regarding the change of meeting room from the Miller-Vincent Room to the Eppes Room.

Landscaping – Andy Bohannon will report to us via email about arrangements for root invigoration and other tree maintenance with Bartlett Tree Experts.

Andy noted that Sara Mustin Stockwell will be continuing to maintain the book drop garden area. She has expressed interest in augmenting the plantings in the shady area adjacent to the Library building on Winter Street.

Susan Bloom provided the existing landscaping map from the 2019 renovation/expansion. The map includes the southwest quarter of the Library campus.

An offer has been made to donate a tree at the library honoring a Ukrainian matriarch who passed away in January. Andy suggested a yellow flowering plant might be appropriate. The committee suggests that Library Director Marti Fiske ask Lou Ann Beauregard contact Andy Bohannon to understand options possible at the Library and the city parks.

Future projects were discussed. Placing QR codes on trees would allow library patrons to understand the variety of trees. Understanding the function and appropriate look of the rain garden and taking any appropriate action is a future area of interest.

Budget – Sussan Bloom is discussing AV needs with Gail Zachariah and other staff who have interacted with public users about meaningful improvements. The committee's suggestion for a budget is \$3000 for AV maintenance and new equipment, and \$3500 for landscaping. The amount for landscaping will allow for implementing a special project like the QR Codes, and potentially paying for an outside landscaping opinion.

Equipment for Heberton Hall and Cohen Hall – Improved ventilation is planned for the AV equipment. Andy said Brian will be installing a ventilation fan in the wall of the Heberton AV closet. The Cohen Hall AV room has a vent in the door and how to ventilate the room is under study.

Maintenance - No maintenance issue was discussed.

Paul Henkel, Chair

Next Meeting Schedule: 10 AM June 16 in the Eppes Room.