

**Keene Public Library**

**Building and Grounds Committee**

**Meeting held 9/20/2024 at 10:15 AM**

Members present: Paul Henkel, Marti Fiske, Kathleen Packard, Sally Rinehart and Justin Somma.

Minutes of our last meeting were approved.

**Acoustic Improvement of Cohen Hall –**

Marti contacted Eric Reuter, the acoustic engineer. He will assist in writing the technical portion of the RFP, and he will evaluate the responses. Cost basis will be \$275 / HR. Library Trustees already provided for related engineering like this in the \$5000 allocation made at our February meeting. City facilities staff are involved, and they will oversee this project. It is anticipated an RFP can be issued by about the end of October.

**Old Business** – The freezer has been repaired. The invoice amount will be paid from the Buildings and Grounds budget.

Elevator repairs were completed by the new vendor, Stanley Elevator Company, Inc..

**New Business** – On a five-year schedule, the antique clock will be cleaned and oiled. Cost is estimated to be \$2300.

**Review of Maintenance Needs** – Squirrels made their way into the mansard roof casing above the third-floor level. They have been evicted a couple times and work to keep them out is on-going.

Paul Henkel, Chair

Next Meetings: October 18 at 10:15 AM and November 15 at 10:15 AM