

Keene Public Library Long Range Planning Committee
Monday, May 10, 2021, 5:00 pm – 6:30 pm

1. Roll Call

Chair Alexander read the statement explaining how Emergency Order #12, issued by the Governor of the State of New Hampshire, pursuant to Executive Order #2020-04, gives authority for public meetings to be held remotely and shared information about how members of the public can listen and share comments. Roll call attendance was taken, present were: Chair Jennifer Alexander, Chuck Redfern, Yves Gakunde, and Library Director Marti Fiske. Chuck Prigge was not present.

2. Approval of the April 26, 2021, Meeting Minutes

Chuck Redfern made a motion to accept April 26, 2021 minutes as presented. The motion was seconded by Yves Gakunde and passed unanimously.

3. Drafting of Strategic Plan Language

Chair Alexander shared a draft strategic plan document which she drafted and included general language about the library mission, strategic plan process, and impact of the COVID-19 pandemic. The language from the 2011-2016 strategic plan was used as an exemplar. Added to this language were the SWOT findings and a listing of the service goals identified in the April 26, 2010 Long Range Planning meeting.

A draft was completed of service goal language for goal 1: “Marketing/Communication: Internal and External” and goal 2: “Optimizing our Assets.” It was agreed that the written structure of the strategic plan would deviate from the 2011-2016 plan in that strategies for reaching goals and accountability/reporting measures would not be attached to the goals. The rationale behind this was to allow library staff to best determine how goals would be met and a paragraph about accountability/reporting was added to the body of the general strategic plan language.

Goal 3: “Celebrate Diversity: Cultural Awareness” combined with “Accessibility for All” and “Social Services” was not discussed and it was planned to draft this language at the next Long Range Planning meeting.

4. Adjourn

Chair Alexander adjourned the meeting at 6:30p.m.

Respectfully submitted by,
Jennifer Alexander