

Friends of the Keene Public Library Executive Board Meeting June 13, 2018

The meeting was called to order at 7:05 pm

Present: Jill Cielinski, Pam Knight, Kathleen Chertok, Sally Rinehart, Michele Fuller, Jane Pitts, Dave Meader, Mike Chelstowski, Marilyn Gemmel, Paul Ledell, Kathleen Kennedy Burke, Gail Zachariah

Absent: Jen English

President's Remarks: Jill welcomed the board and reported that the Reading with Ribby night at the Swamp Bats game, yesterday evening 6/12/18, was very well attended and a great event. The parade of students started at 6pm and the ceremonial check of \$5,000 from the Friends was presented by Jill. The library also had a display table and was able to use their new WIFI hotspot.

Jill also notes that this is the final meeting before our summer hiatus of board meetings for July and August.

Secretary's Report: (Kathleen C.) The meeting minutes from the May 9, 2018 previously sent to board members were presented. There were no changes or corrections made. *Pam Knight moved that the minutes be accepted as presented. Sally Rinehart seconded the motion. All approved.*

Treasurer's Report: (Marilyn) She reports that she had confirmation that both the state of NH and the IRS received the 990 extension request. She confirms that the mobile WIFI Hotspot charge noted in this month report is a monthly charge. That was an expected charge and voted on previously with the budget for this year. *Kathleen C. moved that the treasurer's report be accepted as presented. Michelle Fuller seconded the motion. All accepted.*

Trustees Report: (Kathleen Kennedy Burke) She reports that the assistant librarian Tammy Parrott presented the changes planned for the volunteer program in light of the renovations and expansion to the Trustees. They are planning to start recruiting new volunteers now due to the time it will take to complete the background checks and then the training.

The library side renovations began on May 23rd with new carpet being installed.

They also received an update about the InfyMakers \$10,000 grant the library was awarded for 2018. Keene was one of 10 recipients nationally. This grant will be for youths ages 10-18 in the community to develop a civic program "advocacy for youth" around local community issues. Gail Z. adds that this program will be done in collabora-

tion with other community outreach programs such as: the Keene Housing Authority, The YMCA, and the Cohen Center at KSC. The grant monies will require 2 staff members to attend a week long university program this summer on coding and STEM training.

Nancy V. continues to work with others on putting together a policy to take to the City in hopes that the City would pass an ordinance to prohibit smoking outside a City building property.

Director's Report: (Gail Z. for Nancy V.) She discussed briefly the challenges the staff and patrons are facing in the youth area due to the renovations. It will be at least 5 weeks to complete but all are working to minimize the disruptions.

She brought with her a couple of the ukuleles from a total of 6 purchased with funds from the FKPL to be used in the youth programing this coming year.

Project Update: (Jane) She reports that the construction remains on target for costs and on schedule. Infrastructure wiring is going in to be in place for use in the future. The furnishing committee has been trying out various sample chairs and they will be meeting with an interior designer from the architectural firm before any final decisions are made regarding furniture and storage systems. She also noted that the various subcommittees for recognition and the dedication of project continue their work.

Book Sale Committee: (Kathleen C.) The invoice for the bin credit still hasn't arrived neither have the instructions for repairing the chipped paint, but another request has been sent to the contact at BroDart for those items. The bin itself is working well and the donations continue to flow in. It is noted that more volunteers are needed to help with the pre-sort/transport work on Tuesdays and Thursdays, so the board is encouraged to spread the word. Due to a conflict at County Hall our pricing morning for May had to be postponed until June 7. We had a smaller than usual volunteer turn out for that as well but we worked hard and a dent was made in our accumulating supply of books. We will be holding our regularly scheduled June pricing morning on June 21. Again all are welcome to come help.

Membership: (Sally & Jane) A proof of the new return envelope to accompany the annual request for donations letter was passed around and Jane will make the minor changes needed and send them off to Sentinel Printing so the letter can go out as planned by the end of June.

Newsletter Committee: (Pam) She plans to have an article about the Reading with Ribby program and the celebration held last night at the Swamp Bats game. She also plans an update article about the renovation/expansion project. She continues to encourage articles about museums visited with use of the passes.

The next newsletter is due out in the first two weeks of October.

Other Business: (Jill) She reports that our attorney Greg Martin reviewed the volunteer waiver that Jill put together from various sources. He felt it was as good as any that he had seen. Jill notes that the waiver issue isn't done as we are still waiting for the City Attorney to let us know what the city requires, so it is possible that more than one waiver for volunteers to sign may be needed. She plans to continue to work on the issue. The volunteers will continue to sign a sign in sheet as we have done in past years. The waiver for volunteers under the age of 18 requiring a parent's signature is also being clarified.

Upcoming meeting date: Next 2018 dates are: 9/12; 10/10; 11/14; and 12/12
Our 2019 dates are: 1/9; 2/13; 3/13; 4/10; 5/8; 6/12

The meeting was adjourned at 8:30 pm.