

Friends of the Keene Public Library
Executive Board Meeting March 14, 2018

The meeting was called to order at 7:05 pm

Present: Jill Cielinski, Pam Knight, Kathleen Chertok, Sally Rinehart, Mike Chelstowski, Jane Pitts, Dave Meader, Paul Ledell, Nancy Vincent and Kathleen Kennedy Burke

Absent: Marilyn Gemmell and Michelle Fuller

President's Remarks: Jill reported that all the current board members responded affirmatively that they intended to remain on the board in their current roles. Voting will take place at the annual meeting in May.

She also reports that two potential new board members are being vetted. She will report back after that process is completed and bring their names forward for board approval at that time.

Secretary's Report: (Kathleen C.) The February minutes were presented and there were no changes made. *Pam Knight made a motion to accept as presented and it was seconded by Jane Pitts. All approved.*

Treasurer's Report: (Jill for Marilyn) The reports had been emailed in advance by Marilyn for review and copies were also provided tonight. Jill reports that there is nothing of note to report. *Mike Chelstowski made a motion to accept as presented and it was seconded by Paul Ledell. All approved.*

Trustees Report: (Kathleen Kennedy Burke) She reports that she was away when the February meeting was held and will provide an update at our April meeting.

Director's Report: (Nancy) She reported that she had a recent meeting with the City Manager and presented the new library budget. The only new request was for additional funds needed for the background checks of volunteers. These are not covered as they would be for recruitment of a paid employee. Otherwise, there weren't increases in the operating budget presented.

She also reports that she, along with all the staff, continue to strategize and implement the best ways to minimize disruption to both the public and staff as the expansion and renovations continue. She notes that the weekly meetings with Engleberth are working well and that staff concerns are being taken seriously. Troubleshooting is occurring as needed to avoid problems.

She notes that she has talked with Kathy Ruffle at the Court House regarding the parking space limits on Winter Street. They are working together to provide potential jurors (80 individuals twice per month) information in advance regarding where they can find parking so as not to use the already limited spaces in front of the library.

Newsletter Committee: (Pam) She reports that it's in process and will be out in April. She is wondering about offering access to the newsletter through the new library website and will be following up on this potential. In addition, she is investigating the option of emailing the newsletter out to people.

Book Sale Committee: (Kathleen C.) Hillside Village was contacted and their staff was happy to put the Friends' email address in their depositor portal.

Due to the recent snow storms the committee will continue to accept books by appointment at County Hall and no date has been set for the return of the donation bin in the library.

Other Business: Jill reports that the officers did meet with our insurance representative, Jen Hakala, at Masiello. But before a report is presented to this board the officers will also meet with the City to clarify their insurance requirements. A full report to the board is expected next month.

Jill also reports that Pam Knight has agreed to join the project dedication committee.

Pam presented a FKPL Master Calendar. It's a quick 'go to' look at items that need to be accomplished and when by the Friends. She passed out copies and is asking for feedback regarding changes/additions.

Upcoming meeting date: April 11, 2018 is the next meeting

The meeting was adjourned at 8:07 pm