City of Keene Privacy Policy

This Privacy Policy explains how the City of Keene collects, uses, and discloses personal information about our customers and visitors to our website, <u>www.Keenenh.gov</u>.

COLLECTION OF PERSONAL INFORMATION

Information collected directly from you: We may collect personal information directly from you, for example through a web form, online registration, online transactions, email communications, or at checkout. Personal information we collect directly from you may include, but not be limited to, first and last name, street address, email address, and phone number.

Information collected from your device: Our website may use technologies such as cookies, web beacons, pixels, and other similar technologies to automatically collect certain information from your device including, for example, your I.P. address, date and time of your visit, browser and operating system information, referring website address, and other information from your interactions with the website. Our website may also use cookies and similar technologies to enhance your user experience and to enable certain features such as keeping track of information entered into form fields. Our email campaigns may also use tracking technologies such as web beacons, pixels and other similar technologies to automatically collect certain information such as, but not limited to, your I.P. address, browser type and version, and email engagement statistics.

Information collected from our partners: We may collect personal information about you from our third-party partners and combine it with other information that we collect. Personal information we collect from our partners may include, but is not limited to, your demographic information, browsing history, and geographic location.

USE OF PERSONAL INFORMATION

We may use information collected about you for any lawful purpose, including the following:

- To provide you with City services and other relevant information;
- To promote City services to you, including by email and text message, subject to your consent;
- To provide our website to you, to optimize our website, and to assist with our communications and marketing efforts;
- To send you abandoned cart reminders if you added items to your shopping cart but did not complete check out;
- To comply with the law and to maintain the security of our website; or
- With your consent, or as otherwise disclosed at the time information is collected.

DISCLOSURE OF PERSONAL INFORMATION

We may share the information we collect with other parties, including the following:

- With third-party service providers to assist us with providing and marketing our products and services, such as payment processors, data hosting services, analytics services, online store support, advertising partners, and email and SMS/text messaging service providers.
- With Constant Contact, to send email and text message communications. For more information about how we may use your information with Constant Contact and the information that may be collected through our email campaigns, see Constant Contact's Customer Data Notice available at https://www.constantcontact.com/legal/customer-contact-data-notice.
- With any affiliates or joint venture partners that we may have in the future.
- If necessary to comply with applicable laws and regulations, to respond to a subpoena, search warrant or other lawful request for information we receive, or to otherwise protect our rights or the rights of third parties, or to protect the safety or security of any person or entity. Personal information may also be subject to disclosure under the New Hampshire Right-to-Know law, RSA 91-A, subject to redactions as may be required prior to disclosure.
- With your consent or as otherwise disclosed at the time of data collection or sharing.

We may share information that has been de-identified or aggregated without limitation.

Our website may offer interactive features, such as the ability to leave reviews, that you can use to communicate with other website visitors or to submit and post your own content. If you disclose information in one of these forums, this information can be viewed, collected, and used by others.

DIGITAL ADVERTISING & ANALYTICS

We may work with third parties that collect data about your use of our website and other sites or apps over time. We use Google Analytics and other third-party services to improve the performance of the website and for analytics and marketing purposes. For more information about how Google Analytics collects and uses data when you use our website, visit www.google.com/policies/privacy/partners, and to opt out of Google Analytics, visit tools.google.com/dlpage/gaoptout.]

Your web browser may allow you to block or disable cookies; however, parts of our website may not function properly if you do so.

EMAIL AND TEXT MESSAGE COMMUNICATIONS

If you wish to unsubscribe from our email campaigns, please click on the Unsubscribe link at the bottom of any listserv email sent from us. If you opt out of our email listservs, we may still send you individual messages related to our transactions and relationship with you.

If you wish to stop receiving text messages from us, reply STOP, QUIT, CANCEL, OPT-OUT, or UNSUBSCRIBE to any text message sent from us. For more information, see our <u>Mobile</u> <u>Messaging Terms and Conditions</u>.

UPDATING YOUR INFORMATION

When you have an account with us, you may review, change, or update your contact information by logging into your account.

CHANGES TO THIS PRIVACY POLICY

We may update this Privacy Policy at any time. Please review it frequently.

CONTACT INFORMATION

If you have any questions about this policy or our privacy practices, please contact us by email at <u>communications@keenenh.gov</u> or call (603) 757-1828.