

Keene Public Library
Board of Trustees Meeting
March 23, 2021

The meeting was called to order by President Alexander at 5:02.

The Statement of Authority for conducting the meeting telephonically was read.

Roll call attendance was taken, present were: Jennifer Alexander, Paul Henkel, Kathleen Packard, Judith Putnam, Bill Stroup, Kathleen Kennedy Burke, Jane Pitts, Carl Jacobs, Chuck Redfern, Yves Gakunde, Library Director Marti Fiske and Louanne Beauregard from the Friends of the Keene Public Library. Chuck Prigge joined shortly after.

Jen **moved** to accept the February minutes, seconded by Yves and passed unanimously.

Jen indicated that the actual meeting would be very brief, allowing the board to move on to the SWOT exercise and that she would try to wrap up by 7:30. Committee reports had been submitted prior to the meeting.

Opening with **old business**: Jen reported on her attendance at the March meeting of the Friends where she introduced the three keys to maintaining a good relationship: adding a liaison from the Friends to the Board of Trustees, inviting their participation in the SWOT process, and the establishment of a MOU (Memo of Understanding) in the coming months.

Marti reported that the re-opening had gone smoothly, and that the staff development day was well received, although many had wished it could have been in person rather than on Zoom. Some sessions were more popular than others – related to ratio of introverts on the staff – but all thought provoking.

New business: A series of literature circles on burnout and communication will be established to involve staff and trustees. Details to follow.

Judy Putnam asked the board to approve the following donations (will be done monthly now, instead of quarterly and prior to funds being deposited):

NH Charitable Fund endowment distribution – \$7,259.79
Dorothy Lipsky Saks for Lipsky Book Fund - \$200.
Charles Prigge, Rotary Bookshelf - \$50.
Joslin Kimball Frank, in memory of Charles Warren - \$100.
Kris & Jan Bergeron, in memory of Joanne Hall - \$20.
Gary Schaub, in memory of Rosemary Kasper - \$100.
Lynn & Fergus Clydesdale, in memory of Rosemary Kasper - \$25.
Sarah K. Morris, in memory of Rosemary Kasper - \$300.

Motion made by Chuck, seconded by Carl and approved unanimously.

The board moved immediately to the SWOT session, facilitated by Jen with notes taken by Marti. Results will be presented at a later date. Meeting adjourned at 7:35 pm.

Respectfully Submitted, Kathleen Kennedy Burke, Sec'y