



Due to the COVID-2019 State of Emergency, the Municipal Services, Facilities and Infrastructure Committee will be holding its meeting remotely using the web-based program, Zoom. Members of the public will be able to access this public meeting through a variety of options, described below. If you encounter any issues accessing this meeting, please call 603-757-0622 during the meeting. To access the meeting online navigate to *Zoom.us* and enter the Webinar ID # **867 1930 3311**. To listen via telephone call 877-853-5257 and enter the Webinar ID: #**867 1930 3311**. When the meeting is open for public comment, callers may press *9 if interested in commenting or asking questions.

**MUNICIPAL SERVICES,
FACILITIES AND INFRASTRUCTURE
COMMITTEE
AGENDA
Council Chambers B
February 24, 2021
5:30 PM**

Janis O. Manwaring, Chair
Michael Giacomo, Vice Chair
Randy L. Filiault
Bettina A. Chadbourne
Robert C. Williams

1. Presentation - Annual ESCO Cost Avoidance Report Year 8 - 2020
2. Kevin Leary - Request for Property Access - Old Gilsum Road
3. Use of Old Gilsum Road - Public Works Director/Emergency Management Director
4. Introducing a New Citizen Reporting System - City Engineer

MORE TIME ITEMS:

- A. Maintenance of the Wilson Pond Dam - City Manager

Non Public Session
Adjournment



City of Keene
Transmittal Form

February 6, 2021

TO: Mayor and Keene City Council

FROM: Kevin Leary

THROUGH: Patricia A. Little, City Clerk

ITEM: 2.

SUBJECT: Kevin Leary - Request for Property Access - Old Gilsum Road

COUNCIL ACTION:

In City Council February 18, 2021.

Referred to the Municipal Services, Facilities and Infrastructure Committee.

ATTACHMENTS:

Description

Communication - Leary

BACKGROUND:

Kevin Leary is requesting to have access to parcel#218-009-000-000 owned by the Fontaine Family Trust using the original right of way access which is Old Gilsum Road.

2/6/2021

City of Keene

Formal request for property access:

Dear City Council,

I am writing you in regards to a formal request to access parcel# 218-009-000-000 owned by the Fontaine family trust and now under the control of Mark Fontaine. I am asking for formal approval to access the property using the original right of way access which is Old Gilsum Road. The town already states the owner has permission to access this property using Old Gilsum Rd, but because I am not the actual owner I do not have the towns approval. And because of the now established parks and rec trail systems there is no other way to access the property.

The owner has given me formal permission to access the land, and now I am looking for the town's approval to access the land 2-3 times per year through Old Gilsum Road.

Thank You for your time

Sincerely,

Kevin Leary

27 Meetinghouse Rd,

Keene, NH, 03431

Handwritten signature of Kevin Leary and the date 2/6/21.



City of Keene
Transmittal Form

February 22, 2021

TO: Municipal Services, Facilities and Infrastructure Committee

FROM: Kürt D. Blomquist, PE, Public Works Director/Emergency Management Director

THROUGH: Elizabeth A. Dragon, City Manager

ITEM: 3.

SUBJECT: Use of Old Gilsum Road - Public Works Director/Emergency Management Director

RECOMMENDATION:

Move that the Planning, License and Development Committee recommends Mr. Kevin Leary, 27 Meetinghouse Road, Keene, to be authorized to use a motorized vehicle on the Old Gilsum Road from the intersection with Timberlane Drive to parcel #218-009-00-00 owned by the Fontaine Albert R. Revocable Trust upon demonstration that he has documented permission to access the parcel.

BACKGROUND:

When the City Council discontinued the Old Gilsum Road to a Class VI highway the following restrictions was placed on the road.

Sec. 94-238. - Closed Streets.

Old Gilsum Road, a class VI highway, closed subject to gates and bars, pursuant to the provisions of RSA 47:17(VIII) is closed to vehicular traffic unless otherwise permitted by the city council. Notwithstanding the fact that Old Gilsum Road is closed to vehicular traffic, owners of property abutting on Old Gilsum Road shall not be prohibited from using the right-of-way of such Old Gilsum Road for purposes of gaining access to their respective properties at their own risk.

Since Mr. Leary is not the owner of the Fontaine Albert R. Revocable Trust parcel he is required to seek permission from the City Council for use of the Old Gilsum Road by a motorized vehicle. The City Council has given previous permission to the Keene Sno-riders to use the upper portion of the Old Gilsum Road with snow machines and trail grooming equipment.

If the City Council wishes to grant permission it would be on the condition that the use by motorized vehicle is only for access to the Fontaine Albert R. Revocable Trust property.



City of Keene
Transmittal Form

February 22, 2021

TO: Municipal Services, Facilities and Infrastructure Committee

FROM: Donald R. Lussier, P.E., City Engineer

THROUGH: Elizabeth A. Dragon, City Manager

ITEM: 4.

SUBJECT: Introducing a New Citizen Reporting System - City Engineer

RECOMMENDATION:

Move that the Municipal Services, Facilities and Infrastructure Committee recommend that the City Council accept the report as informational.

BACKGROUND:

Until recently, residents and visitors of Keene have been able to report non-emergency problems and maintenance needs using a cellular phone application (App) called "YourGov". This app is no longer supported, so the City is launching a replacement reporting system.

The New system is called "SeeClickFix". This App is available for both the Apple and Android operating systems. You can also submit requests on your computer directly from the City's website (<https://ci.keene.nh.us/>) or at <https://seeclickfix.com/keene>.

Staff from Public Works will give the Committee a brief demonstration of the new system and answer any questions that may arise.