



Due to the COVID-2019 State of Emergency, the Finance, Organization and Personnel Committee will be holding its meeting remotely using the web-based program, Zoom. Members of the public will be able to access this public meeting through a variety of options, described below. If you encounter any issues accessing this meeting, please call 603-757-0622 during the meeting. To access the meeting online navigate to *Zoom.us* and enter the Webinar ID **#868 5901 8747**. To listen via telephone call 877-853-5257 and enter the Meeting ID: **#868 5901 8747**. When the meeting is open for public comment, callers may press *9 if interested in commenting or asking questions.

City of Keene
New Hampshire

**FINANCE, ORGANIZATION
AND PERSONNEL COMMITTEE
AGENDA
Council Chambers B
February 25, 2021
6:30 PM**

Thomas F. Powers, Chair
Stephen L. Hooper, Vice Chair
Vacancy
Michael J. Remy
Raleigh C. Ormerod

1. Acceptance of Donation - Bee City Application - Community Development Director
2. Keene Young Professional Network Summer Food Festival Funding Request - Public Works Director/Emergency Management Director
3. Sale of Tax Deeded Property - 62 Elm Street - City Assessor
4. Continued Discussion - Evaluation Process for Charter Employees

MORE TIME ITEMS:

- A. Body Worn Cameras - Police Chief
- B. Councilors Remy, Bosley and Giacomo - Continued Remote Participation

Non Public Session
Adjournment



City of Keene
Transmittal Form

February 22, 2021

TO: Finance, Organization and Personnel Committee

FROM: Rhett Lamb, ACM/Community Development Director

THROUGH: Elizabeth A. Dragon, City Manager

ITEM: 1.

SUBJECT: Acceptance of Donation - Bee City Application - Community Development Director

RECOMMENDATION:

That the City Manager be authorized to do all things necessary to accept a donation of \$200.00 from John and Claire Therriault for the purposes of submitting a City of Keene Bee City Resolution.

ATTACHMENTS:

Description

Letter from Mr. Therriault

BACKGROUND:

The Conservation Commission supports the Bee City program. Mr. Therriault is a member of the Conservation Commission and graciously offered to donate the application fee.

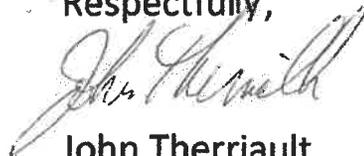
February 19, 2021

City of Keene

Please accept this donation to the City of Keene Conservation Commission for the purposes of submitting a City of Keene Bee City Resolution for approval.

Should you have any questions please contact me at [REDACTED]

Respectfully,

A handwritten signature in cursive script, appearing to read "John Therriault".

John Therriault

76 Bradford Rd



City of Keene
Transmittal Form

February 18, 2021

TO: Finance, Organization and Personnel Committee

FROM: Kurt D. Blomquist, PE, Public Works Director/Emergency Management Director

THROUGH: Elizabeth A. Dragon, City Manager

ITEM: 2.

SUBJECT: Keene Young Professional Network Summer Food Festival Funding Request - Public Works Director/Emergency Management Director

RECOMMENDATION:

Move that the Finance, Organization and Personnel Committee recommend that unspent funds from the City's FY21 Community Event Budget be used for the cost of City services for the Keene Young Professional Network Downtown Summer Food Festival on June 5, 2021.

BACKGROUND:

The Keene Young Professional Network (KYPN) has been working with various downtown businesses on an event to be held in the downtown area on June 5, 2021. The proposed event will be featuring local restaurants. Central Square will be closed to vehicle traffic with restaurants being provided space in the parking areas to prepare and serve various food dishes. Outdoor seating would be provided in the travel areas of Central Square. This would allow for visitors to sample various dishes while interacting with downtown merchants and their staff.

The event will require City services (Fire, Health, Police, and Public Works) with an estimated cost of \$16,953. KYPN has requested that the City cover the cost of the City provided services for the event.

Due to the COVID-19 Pandemic Emergency, only one budgeted community event, the annual Tree Lighting, occurred during the current Fiscal Year. This has resulted in \$29,418 remaining in the FY21 Operating Budget in the Community Event account. There is no anticipation that these funds will be expended for their designated purpose.



City of Keene
Transmittal Form

February 19, 2021

TO: Finance, Organization and Personnel Committee

FROM: Dan Langille, City Assessor

THROUGH: Elizabeth A. Dragon, City Manager

ITEM: 3.

SUBJECT: Sale of Tax Deeded Property- 62 Elm Street - City Assessor

RECOMMENDATION:

Move that the City Manager be authorized to do all things necessary to sell the following tax deeded property by sealed bid: 62 Elm Street, Map 554 Lot 24.

BACKGROUND:

The 62 Elm Street property consists of a 4 bedroom, 2 1/2 bath, 2,246 square foot single family home on .12 acres of land. On November 30, 2020 the City took ownership of the property by tax deed for unpaid 2017 property taxes.

The tax deeding process is lengthy, time consuming and City Staff works diligently to try and resolve issues related to unpaid property taxes so the City won't get to the point of needing to take the property. In the case of 62 Elm Street, despite following proper noticing, NH State Laws, and working to resolve the tax liens, the property taxes remain unpaid.

Additionally, in accordance with RSA 80:89, the prior owners are provided an opportunity for at least 90 days since the deeding to repurchase their property. To date the property owner has not done so and the 90 days will be expiring at the end of February.

Once the 90 day repurchase timeframe is up the City has the ability to sell the property in accordance with RSA 80:42 by sealed bid. Doing so will return the property back to the tax rolls and will provide a new opportunity for home ownership.

We are seeking authorization now since by the time City Council acts on this recommendation the 90 days will be expiring and the City will be prepared to list the property without much delay. The sale will not occur prior to the expiration of the 90 day timeframe.