

Minutes of the Keene Public Library Board of Trustees Meeting – September 27, 2022

Regular Meeting

Present were: Dr. William Stroup, Chair
Paul Henkel
Kathleen Packard
Justin Somma
Ritu Budakoti
Yves Gakunde
Jane Pitts
Charles Redfern
Pam Russell-Slack,
Councilor Liaison Bobby Williams

Marti Fiske, Library Director
Susan Bloom, Assistant Library Director

Unable to Attend: Kathleen Kennedy Burke; Judy Putnam;
Jennifer Alexander

Dr. Stroup called the meeting to order at 5:04 PM

Approval of the Minutes of the August meeting by Yves, seconded by Pam
Correction: Previously misspelled Horatio Colony in previous minutes of August.

Paul moved for the suspension of rules in order to address certain purchases that are now required for Heberton Hall. Paul passed around a list of audio items with expenses for each item shown. He commented that the action required to bring this item out of the Finance Committee was due to the fact that no meeting was held in September. Moved to spend \$3500 on needed AV equipment. Justin seconded the motion. Motion passed unanimously.

Committee and Liaison Reports-

Finance Committee: Due to lack of quorum, no meeting was held. However, Jane reported that two donations were received in September, which were as follows:

Peter Espie's check received for \$ 100.

Space & Science check received for \$ 599.71

Motion made by Pam, and seconded by Kathleen Packard

Buildings & Grounds: Paul reported that the KPL needs an active cooling or passive cooling system for some electronic equipment in Heberton Hall. City staff has been asked to assist. The drafting of a contract will include Andy Bohannon, Director of Parks & Recreation and City Manager Elizabeth Dragon. No Motion was made at this time.

Community Outreach: No formal report, but Bill recapped recent activities by members of the committee.

Long-range Planning Committee: The committee is looking for community members to join Trustee members. Two meetings are scheduled for the months of January to June.

Fine Arts: Jane reported that the full board will need to vote to accept two gifts of water color pictures. However, a formal recommendation on these gifts will be forthcoming from the committee to be approved by the full board.

Policy & Finance Committee: October 14 look at changes to the city code.

Policy Committee: Reviewed second version of the draft of the upcoming meeting space policy which will go the staff and eventually the city attorney. Meeting Oct 18th @ 1PM. An informal study was done to compare pricing for reservable spaces to rent with Keene State College and the Elks Camp.

Friends of the KPL: Marti noted the work being done by the Friends for the book sale starting on October 20 from 5 to 7. The usual sale days are as follows:

10/21/22 from 10am to 6pm

10/22/22 from 10am to 3pm

10/23/22 from 10am to 2pm

Directors Report: Marti covered those positions being looked at wage adjustments for two positions. Little makers reported there were 250 attendees to their event.

Old Business:

Committee members have received committee assignments and scheduling information.

New Business: In Swanzey, a library has a floor reinforcement project and ADA door deficiency. There are two libraries in Swanzey, West Swanzey Library and Mt. Caesar with the Mt. Caesar library at issue. Discussion within the board ensued. After the discussion, it was decided that the library director should begin working on a formal arrangement between the two libraries. A motion authorizes the director discuss costs and structure out an arrangement. It was also determined that the respective board presidents will communicate as well.

Bill moved that the board knows the research is on-going. Bill moved that the board acknowledge the effort Pam seconded passed unanimously.

Kathleen Packard moved to adjourn the meeting which was seconded by Yves at 6:15pm. The motion passed unanimously.

Respectfully submitted,

Chuck Redfern, KPL Trustee