

APPROVED MINUTES KEENE PUBLIC LIBRARY BOARD OF TRUSTEES – DECEMBER 20, 2023 5pm Miller Vincent Room

Present: Bill Stroup, Paul Henkel, Kathleen Kennedy Burke, Yves Gakunde, Judy Putnam, Kathleen Packard, Jane Pitts, Justin Somma, Library Director Marti Fiske & Ass't Library Director Susan Bloom

Absent: Jen Alexander, Ritu Badakuti, Chuck Redfern and Pam Russell Slack

November minutes – Yves moved that the minutes be approved. Judy seconded and motion passed unanimously

FINANCE: Judy asked for approval of three donations: \$25 and \$300 to the Lipsky book fund from Aaron Lipsky and Nelson/Dorothy Sachs respectively. \$500 was received from an anonymous donor, to be used where most needed but not on legislation.

In a meeting with our financial advisor Alan Stroshine, minor tweaks of about 10% of our funds were suggested (moving out of int'l in favor of domestic markets in small-mid cap funds). Performance this year consistent with standard benchmarks (-12.6% vs -13.2% -average for year.)

Motion to approve donations and advisor advice made by Jane, seconded by Paul and passed unanimously.

COMMUNITY OUTREACH: No report

BUILDINGS AND GROUNDS: No report

FINE ARTS: No report – meets in January

POLICY: Worked on City Code -specifically the section on Library Board of Trustees, which had not been updated since 1971. The committee asked the board to accept their draft language for changes to two of these: Section 2:960.5 Unanticipated Funds and 6: Gifts of Personal Property and the unchanged # 10 under the duties of the board of trustees: Prepares and submits to the City a report on the acceptance of unanticipated and Non-Restricted Funds as defined in section 2-960 (5) of \$5,000.00 or more within a reasonable time after the acceptance of the funds. Kathleen P made the motion, seconded by Yves and it passed unanimously and will be presented to the City Manager.

FKPL: Meet Wed 12/21. Marti and Gail will attend to present their budget for 2023. Friends also reviewing governing document language for their website.

DIRECTOR'S REPORT: Circulated prior to meeting. Highlights include:

Increased number of citywide meetings were held at KPL this year -logistics and involvement of library staff under review. New service hoopla to be offered soon – flexible and wide ranging, it will be rolled out in February. Susan Bloom working on our world language collection, Search for Librarian II continues with lack of benefits a likely deterrent.

Regarding the Little Makers Grant overrun, Judy moved that the trustees donate \$2,833. – of 10k set aside for unanticipated addition expenses - to reimburse the city for a kids maker space flexi-space table. Yves seconded the motion and it passed unanimously. Marti will work with Gail to improve grant accounting procedures.

There being no old or new business, meeting adjourned at 6:10.

Respectfully Submitted, Kathleen Kennedy Burke, Sec'y