

City of Keene
New Hampshire

FINANCE, ORGANIZATION AND PERSONNEL COMMITTEE
MEETING MINUTES

Thursday, April 28, 2022

6:00 PM

**Council Chambers,
City Hall**

Members Present:

Michael J. Remy, Vice Chair
Bryan J. Lake
Andrew M. Madison

Staff Present:

Elizabeth A. Dragon, City Manager
Aaron Costa, Asst. Public Works
Manager/WWTP Operations Manager

Members Not Present:

Thomas F. Powers, Chair
Bettina A. Chadbourne

Vice-Chair Remy called the meeting to order at 6 PM.

1) WWTP Aeration Pipe Replacement Change Order 1 - WWTP Operations Manager

Asst. Public Works Director/WWTP Operations Manager Aaron Costa addressed the Committee and stated the department is requesting the City Manager be authorized to execute change order 1 with Kingsbury Construction for an amount not to exceed \$11,168 for the Wastewater Treatment Plant aeration pipe replacement project. He indicated the cost of this change exceeds the City Manager's 10% authority.

Mr. Costa explained the Wastewater Treatment Plant came online in 1985 and treats approximately three million gallons of wastewater every day. This project replaces approximately 150 feet of 16-inch ductile iron pipe that conveys air from the blower system to the iteration basin. The existing pipe is old and has numerous leaks and has reached the end of its useful life.

The project replaces the 16-inch ductile iron with 150 feet of HDPE pipe. In November 2021, the City put this project out for bid and received a total of three bids. Kingsbury Construction was the lowest bidder at \$104,987. This change order covers hardware and labor. During the design phase, staff specified a certain fitting, but that fitting isn't available in sizes over 14 inches. So this change order substitutes that fitting for a different type of fitting, and the additional labor required to do that work.

Mr. Costa went on to say the City's design consultant, Aldrich & Elliot Engineers concurs with this change.

On a 3-0 vote, the Finance, Organization, and Personnel Committee recommends the City Manager be authorized to do all things necessary to execute Change Order 1 with Kingsbury

Construction for the WWTP Aeration Pipe Replacement Project for an amount not to exceed \$11,168 for Contract #01- 22-07.

2) Adjournment

There being no further business, Vice-Chair Remy adjourned the meeting at 6:04 PM.

Respectfully submitted by,
Krishni Pahl, Minute Taker