

Heritage Commission

Wednesday, March 9, 2022, 4:00 PM 2nd Floor Conference Room, City Hall 3 Washington St, Keene, NH 03431

<u>AGENDA</u>

- I. Call to Order – Roll Call
- Minutes of Previous Meeting February 9, 2022 II.
- **Discussion on Neighborhood Heritage Project** III.
- IV. **New CLG Grant Discussion**
- V. Section 106 Invitation
- VI. Next Meeting – May 11, 2022
- Adjourn VII.

1 2	<u>City of Keene</u> New Hampshire
3 4	
5	HERITAGE COMMISSION
6	MEETING MINUTES
7	
	Wednesday, February 9, 20224:30 PM2nd Floor Conference Room, City Hall
	Members Present: Staff Present:
	Cauley Powell, Chair Mari Brunner, Senior Planner
	Susan DeGidio, Vice Chair (Zoom) Councilor Gladys Johnsen
	Rose Carey
	Louise Zerba, Alternate
	Members Not Present:
	Marilyn Huston
•	Brian Lee
8	
9 10	1) <u>Call to Order</u>
10 11	1) <u>Can to Order</u>
12	Chair Powell called the meeting to order at 4:16 PM.
13	
14	2) <u>Elections</u>
15	
16	Chair Powell announced the first order of business to be elections for Chair and Vice Chair. Ms.
17	Carey moved that Ms. Powell remain on as Chair and nominated Ms. DeGidio as Vice Chair.
18	Ms. Zerba seconded the motion, which passed unanimously.
19	
20	3) <u>Minute of Previous Meeting</u>
21	
22	Ms. Zerba made a correction on line 55, when talking about the Italian neighborhood project she
23	suggested using the term consultant rather than a contractor. Ms. Brunner added that the
24	consultant's name is Ray Corson of Corson GIS Solutions. Ms. Carey made a motion to accept
25	the minutes of November 10, 2021 as amended. Chair Powell seconded the motion, which
26 27	passed unanimously.
27 28	4) Discussion on Neighborhood Heritage Project
28 29	4) <u>Discussion on Neighborhood Heritage Project</u>
30	Ms. Brunner referenced the packet describing the scope of work. She reviewed that the City
31	selected Corson GIS Solutions as the consultant for the project and Mr. Corson has already
32	begun work creating a web based tool. Ms. Brunner explained that there are two sides to the

HC Meeting Minutes March 3, 2022

project, a collection side and a story map side that will be public facing. Viewers will be able to 33 go online and see an interactive map. Ms. Brunner showed screen shots of the collection side of 34 35 the application on the computer screen. She explained that people can upload photos, audio and video to the platform. Ms. Zerba asked how they will ensure that appropriate content is being 36 submitted. Ms. Brunner stated once the public uploads content it will then go into a holding 37 space where someone from the back end will have to approve it. Ms. Brunner further explained 38 that the story map side of the project will be created after the collection side, and showed an 39 example of a story map on the Parks and Recreation Department page. 40 41 Chair Powell asked if Mr. Corson is looking for feedback from the commission. Ms. Brunner 42 answered that it would be helpful for them to provide him with background information on the 43 Italian neighborhood to populate the website. Additionally, Mr. Corson suggested having some 44 45 stories already loaded when the story map goes live and Ms. Brunner suggested they start to collect stories now. She mentioned that Jim Sterling is excited to be interviewed. 46 47 Ms. Brunner suggested they begin to think about ways to promote the project when it goes live, 48 stating that the timeline to have the collection side done and the story map ready to go live is by 49 the end of March. 50 51 52 Ms. Zerba asked if they have to present to City Council first before reaching out to schools. 53 54 Ms. DeGidio asked what the process is if they have someone in mind to interview. 55 Ms. Brunner stated interviewees can either go onto the website and enter their information 56 themselves, or the interview can be conducted face to face and either be recorded and uploaded 57 or written out and submitted by a member of the commission. She added that it will depend on 58 individual preference. 59 60 Ms. Brunner reminded everyone that one requirement of the grant is an in-kind match, which 61 62 they put down 50 hours of volunteer time for. Chair Powell stated Ms. Huston had done some time already by going to the Historical Society and pulling up articles. Ms. Brunner encouraged 63 them to track their in-kind hours, noting that it will be important to record for grant purposes. 64 65 Ms. Carey volunteered to take photos of the Italian neighborhood. 66 67 68 Ms. Zerba suggested they coordinate the contacts they plan to interview to avoid contacting them 69 more than once. Chair Powell suggested they create a working group. Ms. Carey stated that she'd 70 prefer to be given a contact to interview and take it from there. Ms. Brunner stated staff can help with coordinating as well. 71 72 Chair Powell stated, when the season changes, it may be nice to walk around the neighborhood 73 and knock on doors to gather information. Ms. Carey suggested that they could also distribute 74

75 pamphlets.

HC Meeting Minutes March 3, 2022

- 76
- 77 Chair Powell suggested they pull up the contacts mentioned from previous meetings and start
- there. Ms. Carey mentioned possibly doing storyboards in City Hall.
- 79
- 80 Chair Powell had the idea of obtaining a current photo of the interview contacts as well as a past
- 81 photo. Discussion ensued about taking two hour time slots at the food co-op or library to
- 82 interview/hand out pamphlets. Chair Powell also brought up the Italian Club in Keene and
- 83 Councilor Johnsen stated she will reach out to them. Chair Powell suggested they try and
- schedule a meeting with the leaders of the Italian Club and then go from there, and there was
- agreement from the commission.
- 86
- 87 Discussion ensued with regards to project timeline and involving schools. Ms. Brunner stated the
- 88 Division of Historical Resources (DHR) wants them to try and wrap up the project by the end of
- ⁸⁹ July or early August. She stated that would mean they'd need to reach out to schools this spring
- and suggested they start with career centers or the SAU office. She added that getting the school
- system involved is only a suggestion from DHR. Chair Powell suggested that even if they aren't
- 92 successful getting the school system involved, they should at least let the schools know that the
- tool is available if they want to utilize it in the future for history projects. Ms. Zerba stated she
- 94 would spearhead reaching out to schools and obtaining permission to contact principles. Ms.
- Brunner added Saint Joseph's School to the list for being contacted, mentioning that they are notin SAU29 but they are close to the neighborhood.
- 97

98 Short discussion ensued with regards to recording the interviews. Suggestions were to use library 99 resources or personal cell phones. Chair Powell stated she will build a guide on how to record

- 100 interviews as well as questions to ask, similar to a script. She suggested a good goal would be to
- 101 have the guide done by the next meeting to review and then they can start interviewing.
- 102

Ms. Zerba suggested they try to get on the Dan Mitchell radio show since it has a lot of listeners. Ms. Carey agreed that would be an easy way to get the word out. She added that she will put articles in the Monadnock Shopper as well. Ms. Zerba stated they might want to include the interview questions in the Shopper article and Chair Powell suggested including the link for the live website as well. Ms. Brunner reminded them that staff can help with materials needed for interviewing.

109

110 5) <u>New CLG Grant Discussion</u>

111

112 Chair Powell stated the new timeline for the grants was included in the packet. She explained 113 that the ongoing Italian Neighborhood grant is running through September but they are trying to 114 shorten the cycle so the 2022 grant will be awarded and administered with an overlap period. Ms. 115 Brunner stated March 1st at 8:00am is the deadline for letters of intent, March 7-18th DHR staff 116 will schedule meetings with applicants, March 21st they will send invitations, May 16th at 117 8:00am applications are to be submitted and by June 2022 grants will be awarded and projects 118 applications are to be submitted and by June 2022 grants will be awarded and projects

118 can begin once paperwork is complete.

HC Meeting Minutes March 3, 2022

DRAFT

161

162	6) <u>CLG Mini Grant Opportunities</u>
163	
164	Ms. Brunner stated, for the National Alliance of Preservation Commission membership
165	reimbursement, all they have to do is make the request. The next mini grant opportunity was for
166	camp commission assistance and mentoring program, which she stated will take a little more
167	thought and will be a quick turnaround as the deadline is Monday. The last opportunity is the
168	National Alliance Preservation Commission forum held in Cincinnati Ohio. Ms. Brunner stated
169	it's a travel grant to send people to the forum if anyone on the committee wants to go. She added
170	that staff cannot attend this year but in the future they may be interested in going.
171	
172	Chair Powell suggested they should definitely do the grant for the membership reimbursement.
173	She went on to state that the second grant sounds like it requires significant involvement and
174	suggested they hold off on that, but keep it in mind for the future as it's a great opportunity. The
175	committee decided to hold off on the travel grant for the time being.
176	
177	7) <u>Next Meeting</u>
178	
179	Chair Powell stated the next meeting is March 9, 2022.
180	
181	8) <u>Adjournment</u>
182	
183	There being no further business, Chair Powell adjourned the meeting at 5:07 PM.
184	
185	Respectfully submitted by,
186	Nicole Cullinane, Minute Taker
187	
188	Reviewed and edited by,
189	Mari Brunner, Senior Planner
190	



February 7, 2022

Ms. Tara Kessler City of Keene Planning Department 3 Washington Street Keene, NH 03431

RE: Section 106 Invitation per the National Historic Preservation Act and the National Environmental Policy Act to the Certified Local Government: 4KN0346 65 Appian Way Keene, NH 03431

Dear Ms. Kessler,

T-Mobile is proposing a telecommunications project at the above address. Please consider this correspondence an invitation to comment on the possible effects the proposed project may have on sites or structures of historic significance. *This correspondence is not an attempt to satisfy the local zoning requirements.*

Enclosed for your review is a copy of a USGS 7.5-Minute topographic map, property photographs, site sketch and a table of information regarding the proposed project. As part of our research, RESCOM will submit the proposed project for Section 106 review per the National Historic Preservation Act and the National Environmental Policy Act to the State Historic Preservation Office. In addition, a public notification was placed in the local newspaper to solicit "questions, comments, and correspondences" from the public regarding the proposed project.

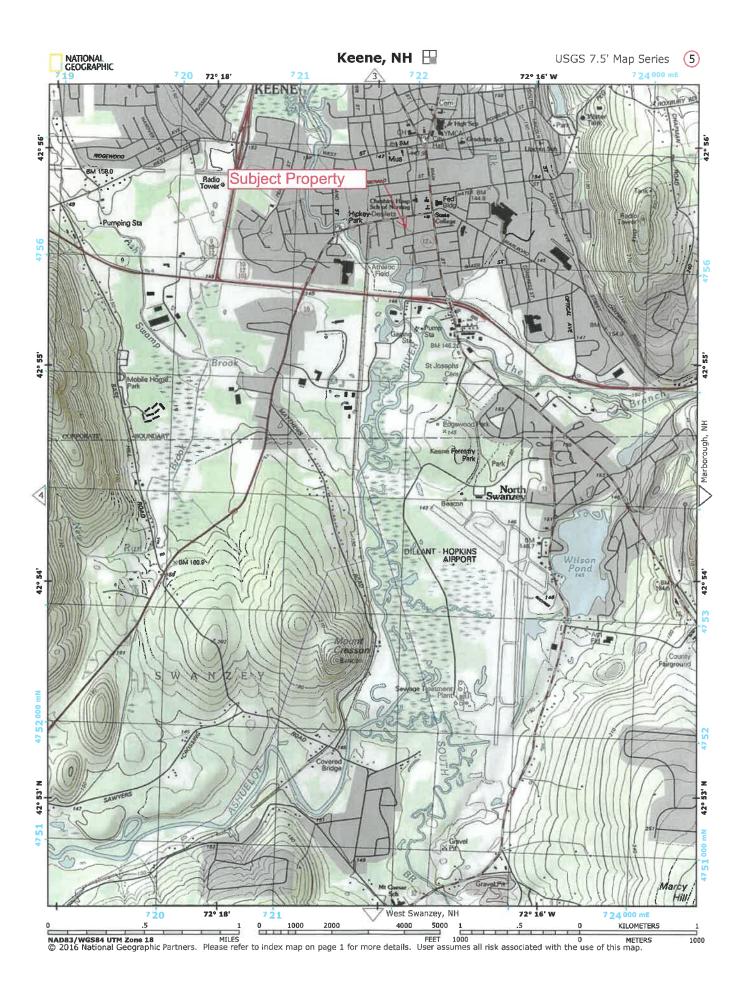
Should you require further information, please do not hesitate to contact our office or contact me directly at (260) 385-6999. Thank you for your time and attention to this matter.

Sincerely, RESCOM Environmental Corp

-f. Cuter-Suth

Jamie Cochran-Smith Archaeologist/Historian jamie.cochran-smith@rescom.org

Enclosure cc: RESCOM file 21120190





Photograph 1 – Subject property, facing north.



Photograph 2 – Subject property, facing northeast.



Photograph 3 – Subject property, facing south.



Photograph 4 – Subject property, facing southeast.



Photograph 5 – Adjacent property, facing north.



Photograph 6 - Adjacent property, facing northeast.



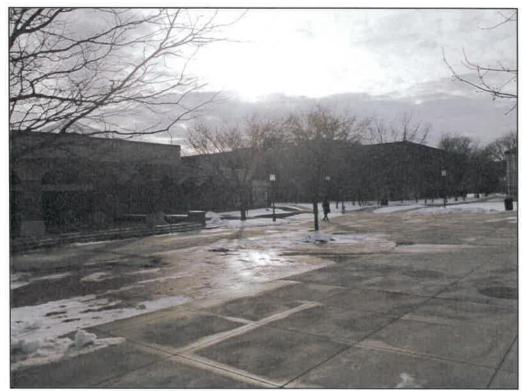
Photograph 7 – Adjacent property, facing east.



Photograph 8 – Adjacent property, facing southeast.



Photograph 9 – Adjacent property, facing south.



Photograph 10 – Adjacent property, facing southwest.



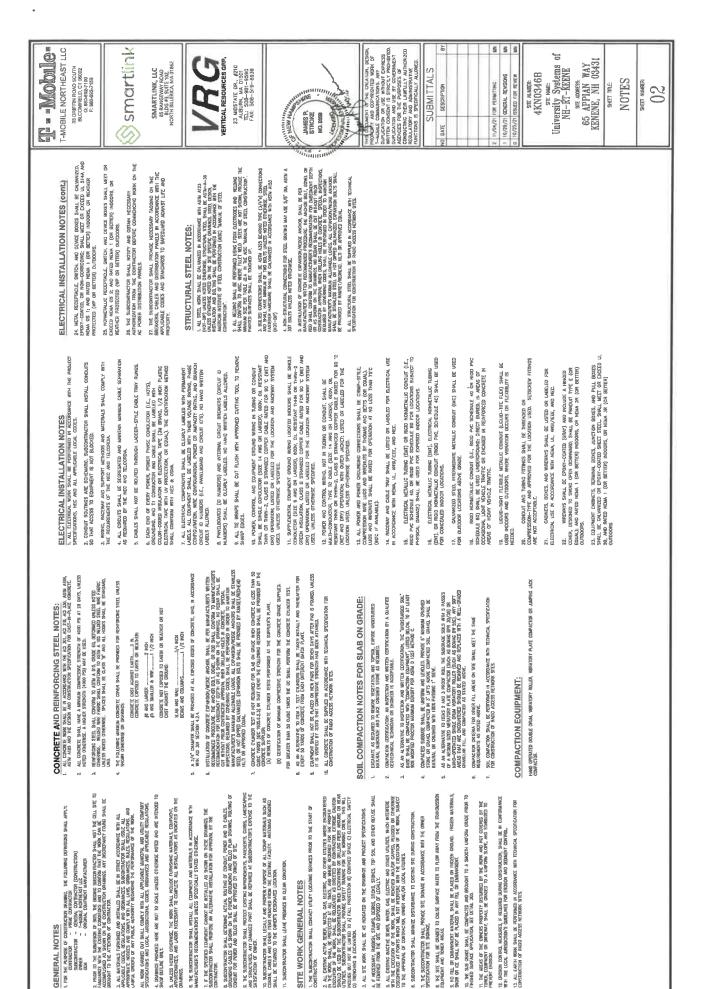
Photograph 11 – Adjacent property, facing west.

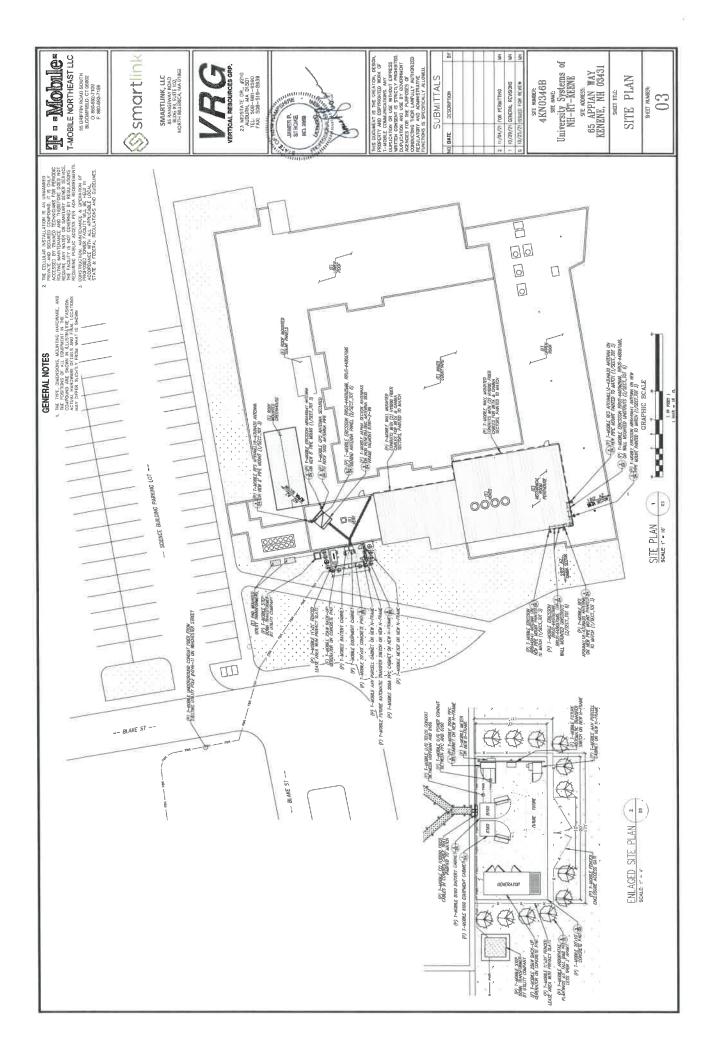


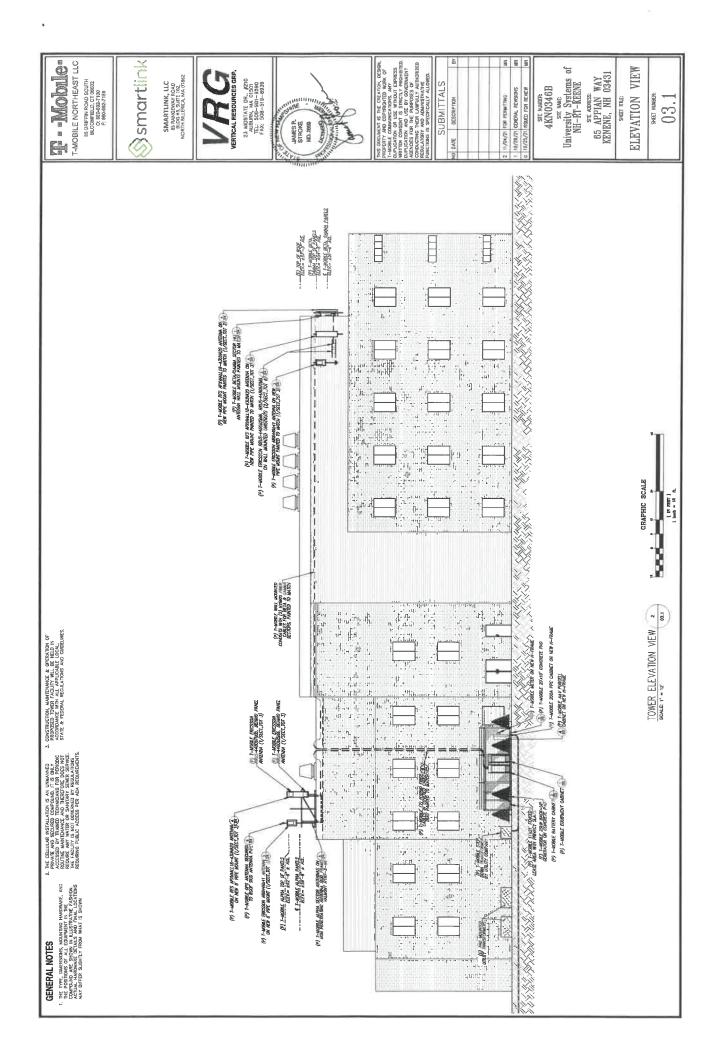
Photograph 12 - Adjacent property, facing northwest.

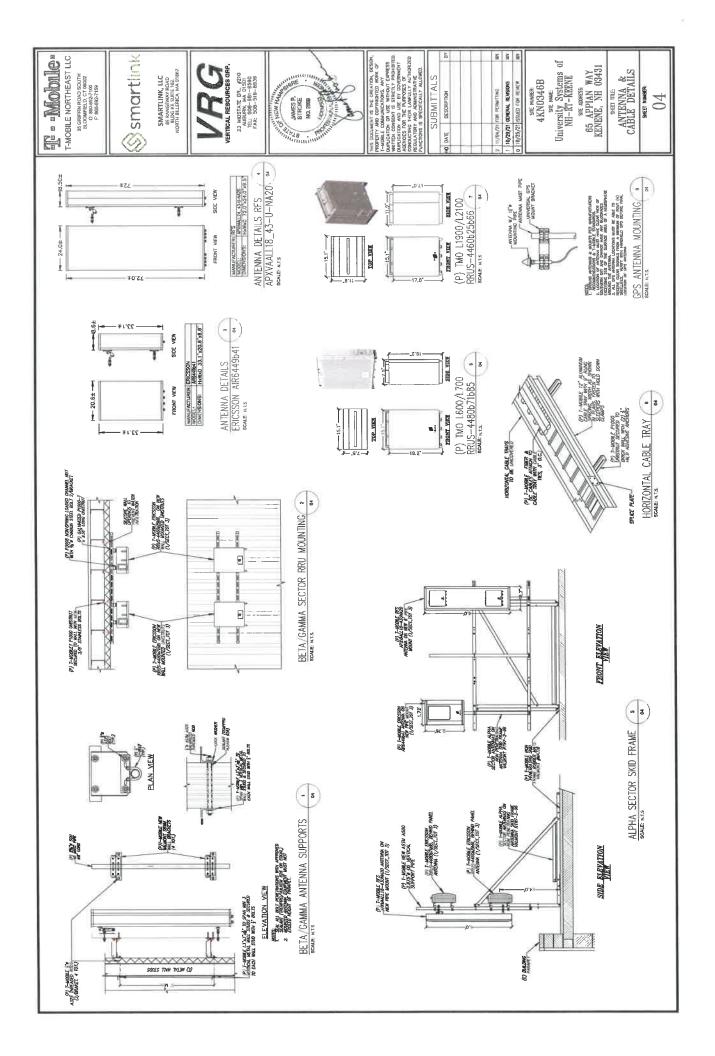
T-MOBILE NORTHEAST LLC	Smartunk LLC SMARTUNK LLC SEARCHARD NORTHELLERCK MA OREZ	VETTICAL RESOURCES ORP. 2.3 MICITATE OF 7510 F.X. 500-1910-0830 F.X. 500-1910-0830 F.X. 500-1910-0830	A DECEMBER OF THE PARTY OF THE	NO.2889			PROPERVISE COMMERCING DEPROV. T-MIGHLE COMMERCATIONS. ANY DUPLICATION OR USE WITHOUT EXPRESS	WAITTEN CONSENT IS STRUCT PROHIBITED. DUPLICATION AND USE BY COVERNMENT AGENCES FOR THE PURPORES OF	MACHIGAN IS SECRECATA ALLONED.	SUBMITTALS SUBMITTALS			3 11,704/211 FOR PERMITTING MN	ALAN IN LONG LANGE	4KN0346B 4KN0346B University Systems of NH-RFNE	65 APPIAN WAY KENENE, NH 03431	TITLE SHEET	SAET NUMER: 01
		KEENE		SHT# SHEET DESCRIPTION 01 TITLE SHEET	22 GENERAL NOTES	-	DS DETAILSI D5 DETAILSI	06.1 DETAILS II	D6 GENEPATOR DETAILS D7 GROUNDING & RF PLUMBING DIAGRAM	-		10 FEWCE DETAILS I		APPROVALS	THE FOLLOWING PARTIES HEREER APPROVE AND ACCEPT THESE DOCUMENTS AND ADDRAFT INE CONTRIDUCTION TO MICH. THE CONSTINUED DECOMEND METHICAL THE CONTRIDUCTION DATE TO MANY PARTIES TO BE ADDRAFT TO BE ADD	UNASINGUINA: DATE: DATE: DATE:	LEASING/ R.F. ENGINEER: DATE:	LANDLORD/ PROPERTY OWNER: DATE:
	T-MOBILE NORTHEAST LLC SITE NUMBER: 4KN0346B	4KN0346A-UniversitySystems of NH-RT-KEENE SITE ADDRESS: 65 APPIAN WAY KEENE, NH 03431	VICINITY MAP (NOT TO SCALE)			A A A A A A A A A A A A A A A A A A A	I I I			the manual state of the state o		M P P P			DIRECTIONS: FROM NORTON, M. FROCEED WEST ON 1-495. CONTINUE ON 1-495. WEST TOWNEDS 1-90 FROM NORTON - FROM FROM - 1-90 MORTH. TAKE - 1-90 MORTS - 1-190 MORTS - 1-190 MORTS - 1-190 MORTS CONTINUE. FOR 1-198 WEST - 1-190 MORTS - 1-190 MORTS - 1-10 MORTS CONTINUE WE FROM - 1-190 MORTS - 1-190 MORTS - 1-10 MORTS CONTINUE - 100 MORTS - 1-190 MORTS - 10 MORTS - 10 MORTS - 100 MORTS - 1-190 MORTS - 1-190 MORTS - 1-10 MORTS - 1-10 MORTS - 000 MORTS - 1-10 MORTS - 1-10 MORTS - 10 MORTS - 10 MORTS - 000 MORTS - 1-10 MORTS - 1-10 MORTS - 10 MORTS - 10 MORTS - 000 MORTS - 1-10 MORTS - 1-10 MORTS - 10 MORTS - 10 MORTS - 10 MORTS - 000 MORTS - 10 MORTS - 000 MORTS - 10 MORTS	0 0 0 V	AT LEAST 72 HOURS PRIOR TO DICOMM, THE CONTRACTOR IS PERCURPATING ALLE AT TO ALL THICK SAFE AT	00 - D 1 6 - 5
	4KN034		SITE INFORMATION	PROPERTY OWNER: UNIVERSITY SYSTEMS OF NH SITE NUMBER: 4KN03468 KEET 22 MAIN STREET KEEK, NH 03431	University Systems of NH RT-KEENE LOCAL POWER	RESS: 65 APPIAN WAY COMPANY: KEENE, NH 03431 LOCAL TELCO		591-01-016	W 72 16 48.8" SITE ACQUISTION		EIGHT: 57'-3" ± AGL	CENTER: 51'-0" ± AQL 23 MIDENT DR., #210 CENTER: 51'-0" ± AQL AURURA, MA 01301 TEL:S04-951-5590	FAX:508-619-68339	GENERAL NOTES	тия is an is unawared fleecomaunicition frout and not for human haditation: малоса Access recommenders are neconical for human haditation: расцит was not published metergramment передатистов shull meter on Daced ALL PA and Foc RecurrAnds ACLINT shull meter on Daced ALL And ACLINT shull meter on Daced ALL PA and Foc RecurrAnds and the use And ACLINT shull meter on Daced ALL PA and Foc RecurrAnds and the use And ACLINT shull meter on Daced ALL PA and Foc RecurrAnds and the use And ACLINT shull meter on Daced ALL PA and Foc RecurrAnds and Daced ALL PA	DISCREPANCIES BEFORE PROCEEDING WITH THE WORK OR BE REPROVISILE FOR SAME. DERELOPMENT AND USE OF THIS STEE WILL CONFORM TO ALL APPLICABLE CODES AND ORDWWICES. BULLIONG CODE: THY HAMPSHIPT STATE BULLIONG CODE & IBC 2015	STRUCTURAL CODE: TA/EA-222-H OR LATEST EDITION	

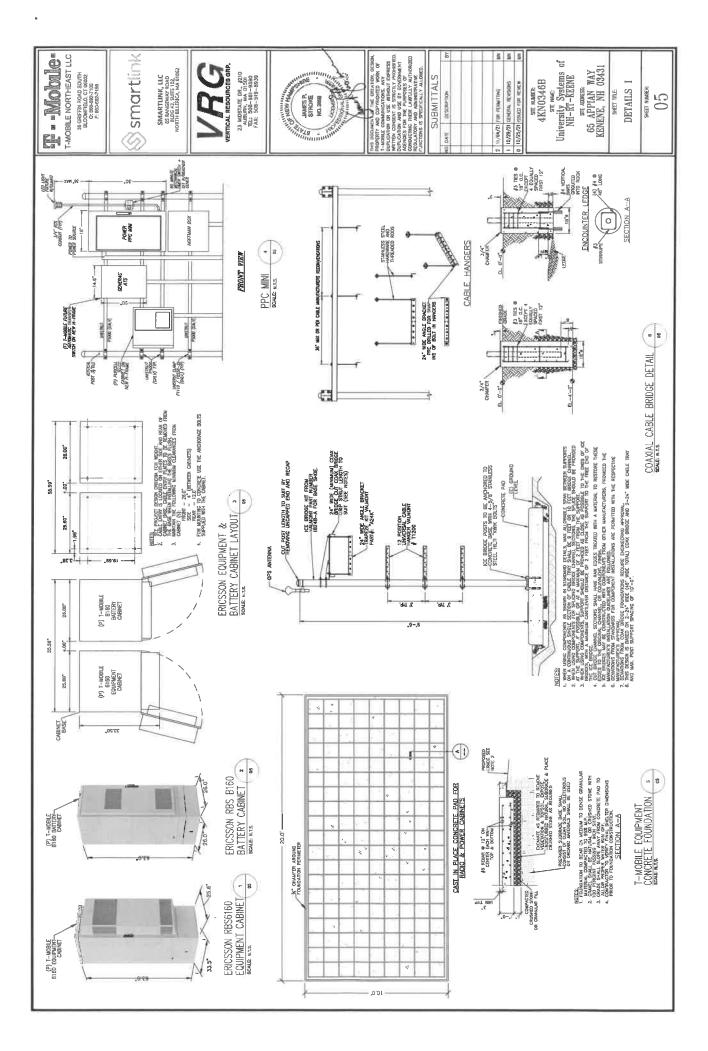
.

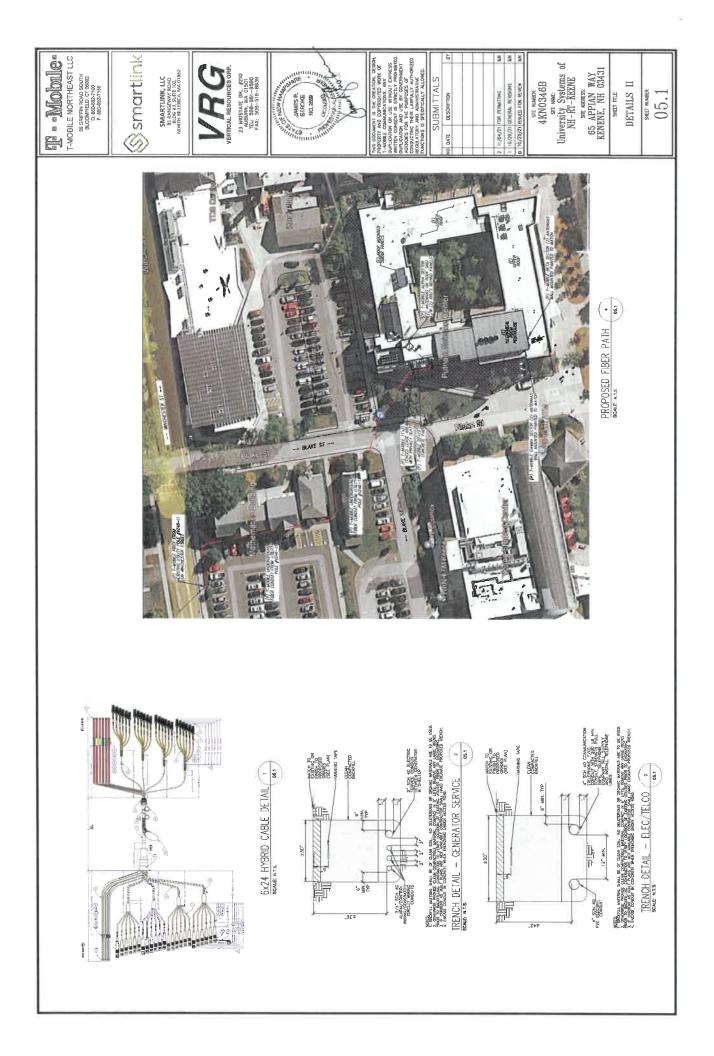


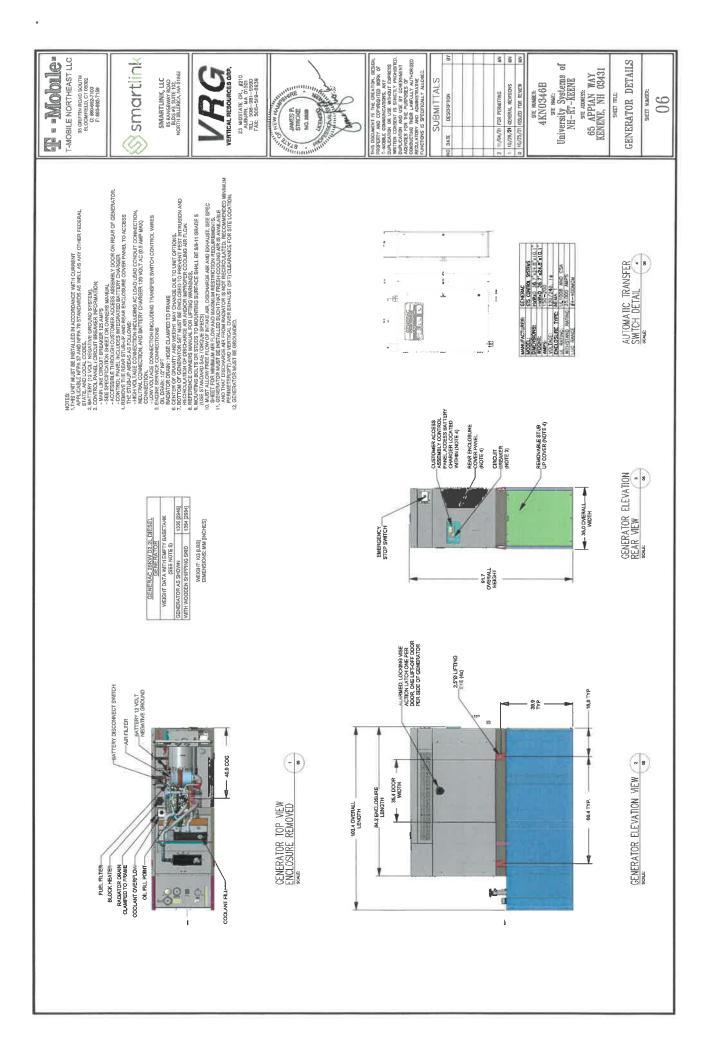


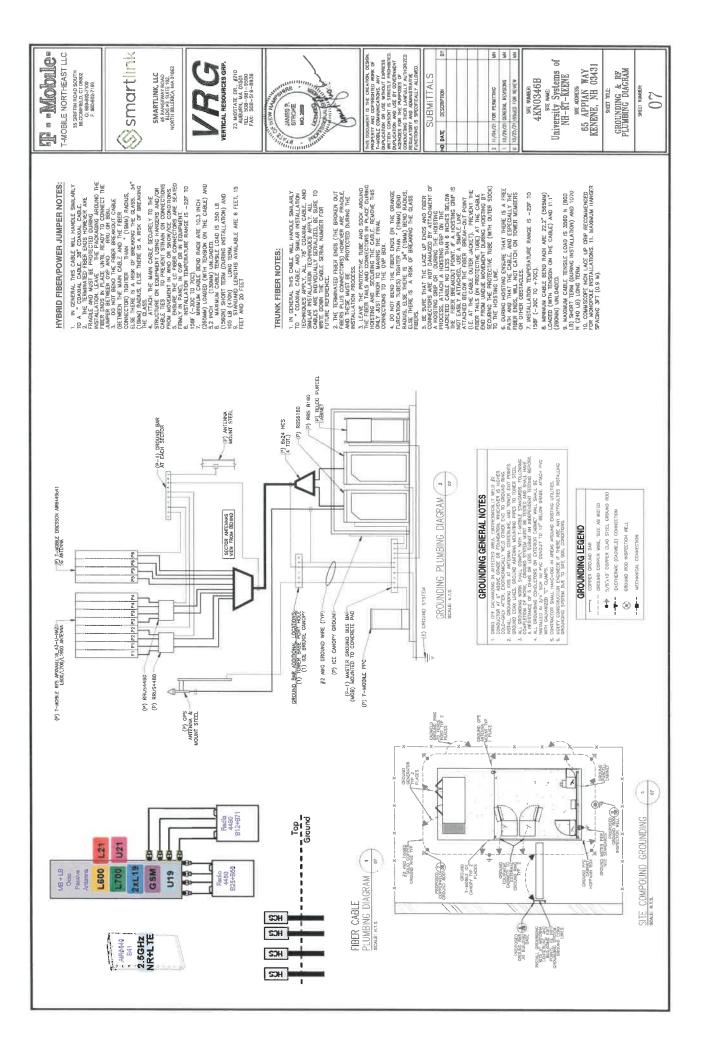


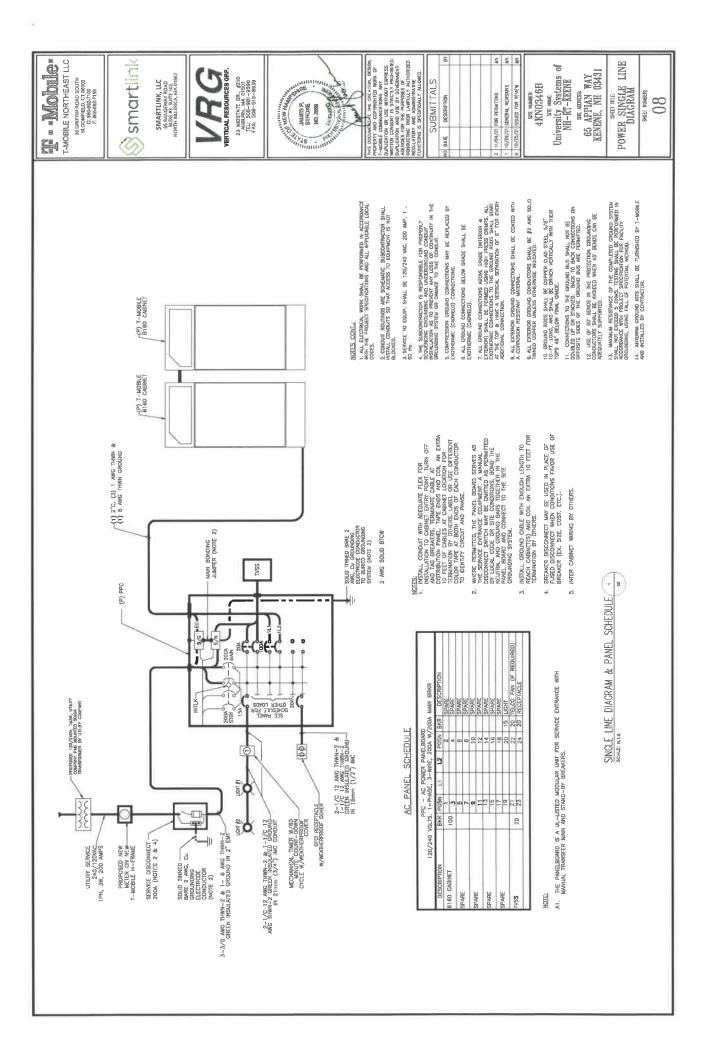


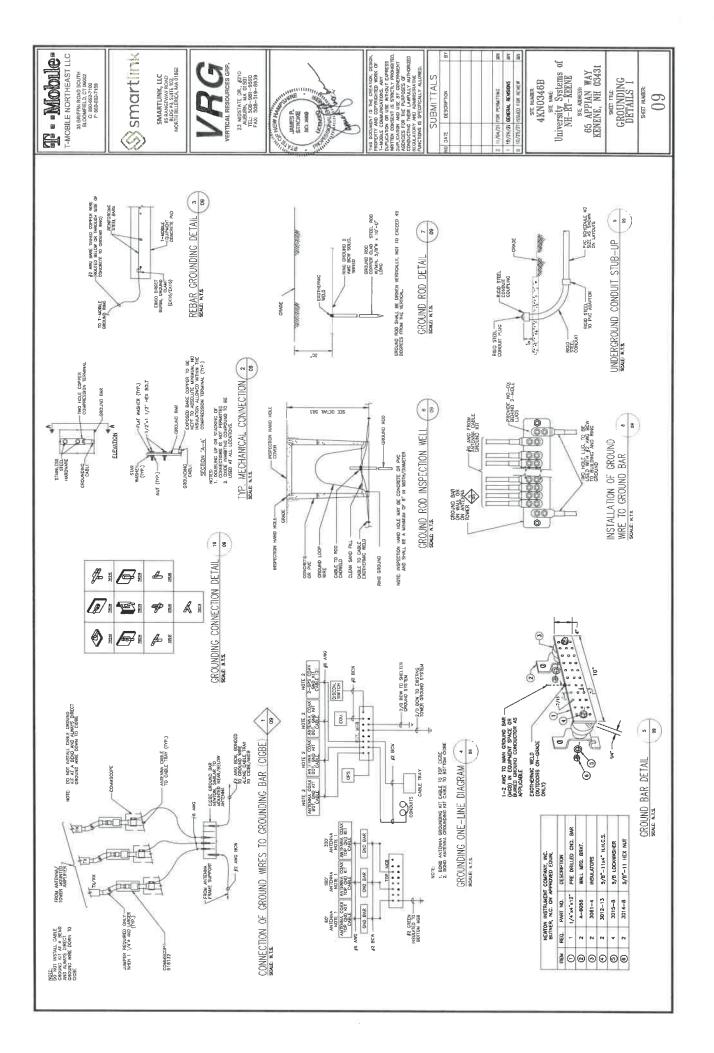


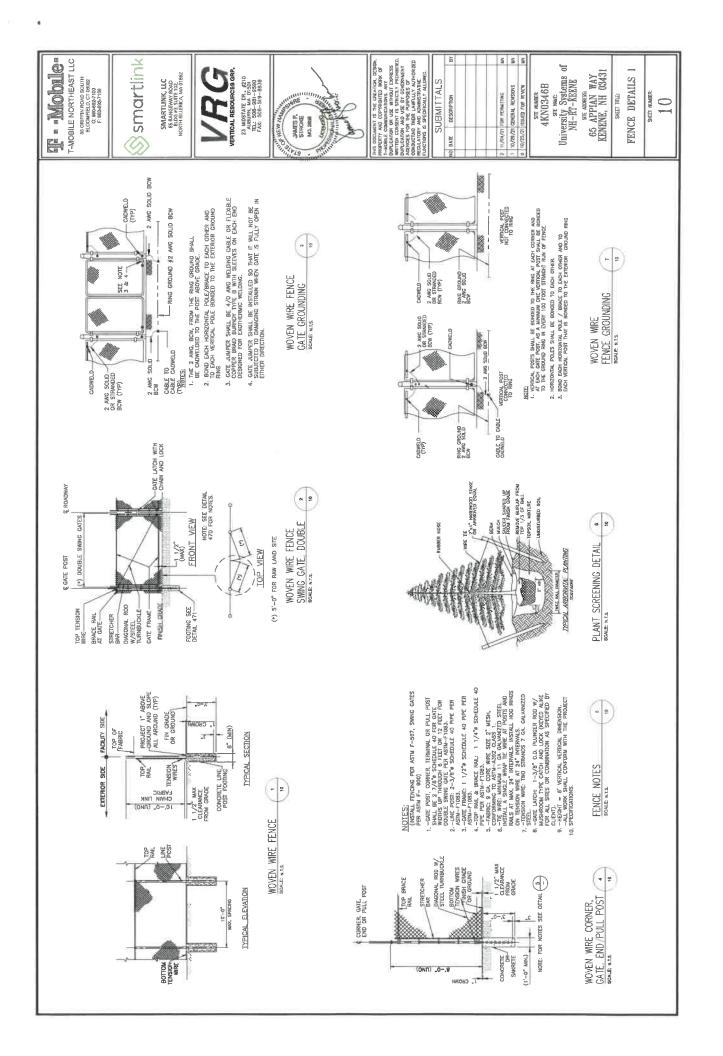












ADDITIONAL SITE INFORMATION

Project Name	4KN0346								
Project Address	65 Appian Way, Keene, Cheshire County, NH 03431								
Topographic Map	Keene, USGS 7.5 Minute Topographical Map.								
Project Coordinates	Latitude: N 42° 55' 37.4"; Longitude: W 72° 16' 48.8" UTM Coordinates: Zone: 18, Easting: 721953, Northing: 4756304								
Project Description	Proposed installation of a rooftop telecommunications facility. Proposed work on the rooftop will install six antennas, six RRUS, one GPS antenna, one non-penetrating antenna skid frame, four wall pipe mounts, two wall mounted unistruts, two hybrid fiber cables and rooftop and wall-mounted cable trays. Work in the proposed ground level equipment area will install one generator, one battery cabinet, one equipment cabinet, underground conduit, and an H-frame with a PPC, meter, transfer switch and Purcell cabinet. All equipment will be installed on a new concrete pad concealed by fence and landscaping. A new step-down transformer will be installed outside the fence. All wall mounted antennas and equipment will be painted to match the building.								
Access Road Description	Access via existing parking lot off Blake St.								
Utility Lines Description	Route to nearest power/telco on site.								
Additional Construction Plans / Impacts	None.								
Impact Statement	Project area was previously disturbed.								
Present Land Use	Existing multistory building constructed circa 1960.								