

Policy Committee Minutes

January 24, 2023, 10am

Present: Kathleen Packard, William Stroup, Pamela Slack, Marti Fiske, Susan Bloom

The Policy Committee met to discuss the first drafts of an expanded and updated Collection Development Policy and a universal Library of Things Agreement and Waiver. All committee members were present.

Currently borrowers of a Library of Things item sign waivers tailored to specific items and not all items require a waiver. This adds a level of complexity for staff and the public who may borrow multiple types of items from this collection. This new agreement and waiver policy and form would cover all materials in this collection identified at the time of cataloging as meeting the requirements to warrant signing it. Discussion and comments by trustees included that the language was too legal, that it was too long, that it needs a purpose statement, that it needs clearer language for the RSA-D:11(II) statement, and there were questions regarding if the form actually would protect the Board and City in the event of disability/injury or death. Marti decided to take this draft back to staff to address these comments and will bring the updated one to the next meeting.

The current policy regarding collection development is section 10, Materials Selection. It is not consistent with today's standards for a collection development policy and has not been updated in years. This committee identified needing to update this policy for more than a year, but due to other priorities it has not been discussed until now. The committee did not have enough time to go through the entire draft during this meeting and will continue to review it at the next meeting.

The next Policy Committee meeting will be February 10th, 11am.

Respectfully submitted,

Kathleen Packard