

MAY 23, 2023 -DRAFT MINUTES KEENE PUBLIC LIBRARY BOARD OF TRUSTEES MEETING

Meeting called to order at 5:01 pm.

PRESENT: Bill Stroup, Judy Putnam, Yves Gakunde, Paul Henkel, Pam R Slack, Kathleen Kennedy Burke, Kathleen Packard, Chuck Redfern, Jane Pitts, Justin Somma, Ritu Badakuti, Councilor Bobby Williams, Director Marti Fiske and Ass't Director Susan Bloom. Due to a prior engagement, Councilor Williams excused himself part way through the meeting.

APRIL MINUTES: Pam moved, Yves seconded motion to approve minutes from April. Passed unanimously.

FINANCE: Judy reported that the Rotary Club had re-activated its policy of having members contribute to the KPL during their birthday month. As a result, we received donations from Cameron Tease \$50., Louise Zerba \$100., Peter Hansel \$50., Stephen Felder \$50., and Chuck Prigge \$50. Peter Espieffs made a contribution of \$100. Pam moved; Yves seconded that these gifts be accepted – passed unanimously.

Judy told us the historic clock at foot of stairs on first floor was out for repairs and that an estimate of approximately \$1200. in a time frame of 2-3 months had been received. Discussion around if continuing to maintain this clock piece was sustainable and if regular cleaning would help followed. Motion to allocated \$1200. to repair at this time made by Pam, seconded by Chuck and passed unanimously.

Chuck reported back on the meeting regarding the unwinding process of the KPL renovation project ownership from MEDC to the city which Cody Morrison and Tom Mullins attended. Process will likely take 9-10 months and has a drop dead completion date of Dec 30, 2024.

Trustees are asked to attend the June 1 City Council meeting, if possible, to support the budget, should a discussion arise.

BUILDINGS & GROUNDS: Fan work underway for Heberton, Cohen to follow (to keep electrical equipment at reasonable temps). QR codes to identify campus trees being looked into. Overall landscaping plan being considered. Possible memorial donation of additional tree location being researched. Budget request will include 3k to maintain and add AV equipment.

COMMUNITY OUTREACH: No meeting – have been assisting LRP.

LONG RANGE PLANNING: Kathleen KB shared that the committee had met and folded additional comments from staff and a few interviews into the data pool for draft report being distributed this evening. Although the committee had hoped to distribute electronically before this evening, it was an unwieldy amount of data to process that way and the final visual format more digestible. Please review – note any obvious typos to Marti – and be prepared to discuss at June meeting, where we hope to have it approved as our 2024 Fiscal Year Plan. Note that we have also proposed a shorter Mission Statement, which can be found in inside cover.

FINE ARTS: Met in May – City working with Primex on mandated updated appraisals – we will take our cue from city. Susan is looking into a display case for possible purchase. The KHS Art Dept is in discussion with Gail Z about possible fall exhibit. A dedication ceremony for the newly installed and “righted” story boards in Ashuelot River Park with funds donated in memory of Chris Weeks, is being coordinated with the Weeks children through Judy for this summer.

POLICY: Kathleen P had circulated three policies for the board to review prior to the meeting: Library Rules of Behavior; Photography, Recording & Videography Policy; and Behavioral Expectations. After some discussion and clarification, Kathleen proposed and Pam Slack seconded motion to approve Photography, Recording & Videography Policy – passed unanimously; next Kathleen moved and Bill seconded motion to approve the Library Rules of Behavior – passed unanimously and finally, Kathleen proposed, and Pam seconded motion to approve Behavioral Expectations Policy which also passed unanimously.

FRIENDS OF THE KEENE PUBLIC LIBRARY: Annual meeting (no program) will be held June 21st.

HORATIO COLONY MUSEUM: No report.

CHESHIRE LITERACY COALITION: No report.

Prior to adjourning, President Stroup informed the board of the need to go into non-public session to discuss a personnel matter. Pam moved and Jane seconded motion to move into non-public session – passed unanimously. Time 6:20.

The regular meeting reconvened at 6:40. Pam moved and Chuck seconded, motion to seal the minutes of the non-public session – passed unanimously.

Meeting adjourned at 6:45.

Respectfully submitted, Kathleen Kennedy Burke, Sec’y