

Keene Public Library
Building and Grounds Committee

Meeting held 10/13/2023 at 10:00 AM (Draft)

Members present: Susan Bloom, Paul Henkel, Kathleen Packard, Scott Martin, Marti Fiske and Sally Rinehart attended.

Minutes of our last meeting were approved.

Belongings on Library Grounds – We continued our discussion.

Maintenance - Sally noted the bus stop shelter needs cleaning. Susan Bloom will contact Public Works.

AC equipment for the main library building is functioning normally. Occasional restart is needed for one piece of equipment. Susan noted that staff appreciates the work of maintenance staff; they recently commemorated their appreciation with a gift of candy.

The coil of the refrigerator in the Heberton kitchen was recently repaired by Brian.

New AV Equipment – A podium for Cohen Hall and additional microphones, as well as other needs for the Annex are being considered by staff.

Sally Rinehart suggested that the library consider purchase of a portable microphone/amplifier/speaker system for loaning to patrons for off-site events. This could become an item in the library of things.

Landscaping – At a prior meeting, Jay Fee demonstrated how a QR code identification and information system was implemented for trees at Ashuelot River Park (and Keene State College). Susan Bloom plans to invite Jay to a meeting to provide an update.

Paul Henkel, Chair

Schedule for next meetings: 10 AM November 17, December 15 as needed and January 20, 2024