

**Keene Public Library**  
**Building and Grounds Committee**

**Meeting held 11/17//2023 at 10:00 AM (Draft)**

Members present: Susan Bloom, Paul Henkel, Justin Somma and Marti Fiske

Minutes of our last meeting were approved.

**Maintenance** - No significant issues.

**New AV Equipment** – A podium for Cohen Hall was proposed by Sussan and Marti. Justin moved and the committee voted that we recommend to the Board that up to \$700 be spent on a lectern.

Marti and Sussan noted the piano in Cohen hall does not have castors or a platform with castors. They will investigate having a professional piano person come to Cohen hall and do what is necessary to provide wheels so the piano can be readily moved within Cohen Hall. We voted to support that.

An acoustically skilled user of the Annex has stated that the Hall needs acoustic improvement. Staff notes echoes may have been a desired part of the Masons' rites, but they are a problem for library functions. Staff will investigate and learn the cost of contracting for an acoustician. It is anticipated acoustic panels on wall may be recommended. (The main lobby including the circulation desk has noise and voice projection problems which compromise privacy of interactions, so it is suggested the lobby also be investigated.)

It is anticipated the expenditures related to Cohen Hall will be brought to the Board in the January to March time. These may be requested from the Heberton fund which requires approval of the Board, the Friends and the City Manager.

that a platform

**Landscaping** – Jay Fee has had contact with Frank Grano at Bartlett Tree. Frank suggested the tree QR code identification project be incorporated into a larger seasonal contract. Marti will confer with Andrew Bohannon.

**Safety** – We discussed potentially limiting the seasons for loaning the Kayak. Staff will look at what dates the commercial boat renters operate, and consult with Matt at Cheshire County Conservation Commission. Staff will make a recommendation to the Board.

Paul Henkel, Chair

**Schedule for next meetings: December 15 as needed, and January 20, 2024**