

Keene Public Library
Trustee Meeting Minutes
Tuesday, Aug 27, 2024

Present: Trustees Bill Stroup, Jane Pitts, Paul Henkel, Kathleen Packard, Don Caruso, Hollie Seiler, Judy Putnam, Justin Somma, Katherine Baer, Karthik Gowda, Sam Temple, Bobby Williams-City Council Liaison. Absent: Trustees; Pam Russell-Slack
Also Present: Marti Fiske, Library Director; Susan Bloom, Assistant Library Director

President Bill Stroup calls meeting to order at 5:51.

Minutes: Justin Somma moved that the June meeting minutes be accepted, and Jane Pitts seconded. (Minor name spelling error of Matt Temple, instead of Sam pointed out). Minutes approved unanimously.

Bill called for any Committee news in addition to what was shared at the earlier Annual meeting.

Finance: Met July 16th.

Jane went through recent donations, highlighted several given the name of Suzanne Nadeau. It was mentioned that these funds could be used for the new display case in some way of honoring Suzanne who had been a heavy user of KPL. The Fine Arts committee will discuss this further at their next meeting. Kathleen moved and Judy seconded acceptance of the donations. Approval was unanimous.

Jane presented the Q4 Treasurer's Report.

Paul moved and Hollie seconded accepting report. Approval was unanimous.

Jane reported a request for a new p-card for Youth Service employee who is responsible for considerable purchases. The application for this card has been submitted.

Buildings and Grounds:

Paul and Marti reported on Heberton Annex elevator outage. It was out for 5 weeks. The elevator maintenance contract is overseen by the city. Due to lack of resolution a new elevator maintenance contract has been signed and the elevator is now working. There was also a brief outage in the lobby elevator, but this was resolved easily.

Policy:

Kathleen reported that new revisions to the borrowing policy are upcoming. We should expect them by the next meeting. They are meeting September 10th.

Outreach Committee: Due to Ruti and Yves leaving the Board, this committee does not have enough members. Each committee needs at least 3 members.

Director's Report:

Marti reported that the end of the Summer Lunch program was coming up. Plans for next year are already underway and there is a scheduled meeting with Community Kitchen who will continue to work with KPL on the program.

There was a request to change how public meetings are publicized. KPL will start adding links to the meeting agendas. Marti asked that the Committee chairs send templates.

Marti also reported on a staff member who was bitten by a patron. There was not a serious injury, but there was bruising. The patron's aide did not handle the situation well, so Marti sent a complaint to the Company who oversees the aide's contract and asked that they make sure aides are prepared to handle such situations. The patron has been banned for 30 days.

Marti also discussed that Monadnock Family Services will begin manning the community table once a week.

New business: none

Old Business: none

Meeting adjourned 6:16

Next meeting: Sept 24th

Katherine Baer
Secretary