

City of Keene
New Hampshire

MINOR PROJECT REVIEW COMMITTEE
MEETING MINUTES

Thursday, January 4, 2024

10:00 AM

**Council Chambers,
City Hall**

Members Present:

Jesse Rounds, Chair
Med Kopczynski, Vice Chair
Chief Don Farquhar
Don Lussier
Mike Hagan

Other Staff Present:

Megan Fortson, Planning Technician

Members Not Present:

Mari Brunner, Alternate
Steve Dumont, Alternate

1) Call to Order - Roll Call

Chair Rounds called the meeting to order at 10:00 AM.

2) Election of Chair and Vice Chair

Mr. Lussier nominated Jesse Rounds for Chair. Mr. Hagan seconded the motion, which passed by unanimous vote.

Mr. Lussier nominated Mr. Kopczynski for Vice Chair. Mr. Hagan seconded the motion, which passed by unanimous vote.

3) Minutes of the Previous Meeting – November 16, 2023

Mr. Kopczynski made a motion to approve the meeting minutes of November 16, 2023. Mr. Lussier seconded the motion, which passed by unanimous vote.

4) Final Vote on Conditional Approvals

Chair Rounds asked if there was a need for final vote on conditional approvals. Ms. Fortson replied no.

5) Staff Updates

Ms. Fortson stated that there were no staff updates.

6) **New Business**

None.

7) **Upcoming Meeting Dates**

- January – 2nd Monthly MPRC Meeting – January 18, 2024 at 10:00 AM (CANCELED)
- February – Pre-submission Meeting – February 1, 2024 at 9:00 AM
- February – 1st Monthly MPRC Meeting – February 1, 2024 at 10:00 AM
- February – 2nd Monthly MPRC Meeting – February 15, 2024 at 10:00 AM (if needed)

8) **Adjournment**

There being no further business, Chair Rounds adjourned the meeting at 10:05 AM.

Respectfully submitted by,
Britta Reida, Minute Taker

Reviewed and edited by,
Megan Fortson, Planning Technician