

City of Keene
New Hampshire

MINOR PROJECT REVIEW COMMITTEE
PRE-SUBMISSION MEETING MINUTES

Thursday, March 7, 2024

9:00 AM

**2nd Floor Conference Room,
City Hall**

Members Present:

Jesse Rounds, Chair
Med Kopczynski, Vice Chair
Don Lussier
Mike Hagan

Staff Present:

Megan Fortson, Planning Technician
Evan Clements, Planner
Lt. Shane Maxfield, Police Dept.

1) Call to Order – Roll Call

Chair Rounds called the meeting to order at 9:05 AM. Roll call was conducted.

2) Scheduled Pre-submission Inquiry

- a. Conceptual Site Plan Application- The ~0.74-ac parcel at 510 Washington St (TMP# 532-003-000) is owned by OM 510 Washington St LLC and is located in the Commerce District.**

John Noonan from Fieldstone Land Consultants was present at the meeting to discuss the proposed redevelopment of the gas station property at 510 Washington St (TMP #532-003-000). City Staff discussed the proposal with Mr. Noonan and provided feedback.

- b. Conceptual Site Plan Application – The two parcels at 0 Black Brook Rd (TMP#s 221-023-000 & 221-024-000) are a combined ~12.57-ac, are owned by New England Interconnect Systems Inc, and are located in the Corporate Park District.**

Mr. Noonan also presented a proposed modification to the approved site plan for the proposed contractor bays that will be constructed on the properties at 0 Black Brook Rd (TMP#s 221-023-000 & 221-024-000). City staff discussed the proposal with Mr. Noonan and provided feedback.

3) Walk-In Pre-submission Inquiries

There were no walk-in pre-submission inquiries.

4) Upcoming Meeting Dates

- Pre-submission Meeting – May 2, 2024 at 9:00 am
- 1st Monthly MPRC Meeting – May 2, 2024 at 10:00 am
- 2nd Monthly MPRC Meeting – May 16, 2024 at 10:00 am (*If needed*)

5) Adjournment

There being no further business, Chair Rounds adjourned the meeting at 9:40 AM.

Respectfully submitted by,
Megan Fortson, Planning Technician

Reviewed and edited by,
Jesse Rounds, Community Development Director