



MINOR PROJECT REVIEW COMMITTEE
Council Chambers, Keene City Hall
July 3, 2024
10:00 AM

BOARD ACTIONS

I. **Election of Chair Pro-Tempore**

Board Action: *Voted unanimously to elect Evan Clements to serve as the Chair Pro-Tempore for the meeting.*

II. **Minutes of Previous Meetings**

- a. **Pre-submission Meeting** – June 6, 2024
- b. **Minor Project Review Committee Meeting** – June 6, 2024

Board Action: *Voted unanimously to approve the June 6, 2024 Minor Project Review Committee and the June 6, 2024 Minor Project Review Committee Pre-submission meeting minutes as presented.*

III. **Public Hearing**

- a. **SPR-876, Modification #4 – Minor Site Plan – Ametek Addition, 44 Black Brook Rd** - Applicant SVE Associates, on behalf of owner NH Black Brook LLC, proposes to construct an ~9,045-sf addition to the existing ~61,100-sf Ametek building and make associated site modifications on the property at 44 Black Brook Rd (TMP #221-021-000). The parcel is 18.43 ac and is located in the Corporate Park District.

Board Action on Site Plan Application: *Voted unanimously to approve SPR-876, Modification #4 as shown on the plan set identified as, "Modification to SPR-876, Proposed Addition for: Ametek, 44 Black Brook Road, Keene, NH 03431" prepared by SVE Associates at varying scales on June 13, 2024 and last revised on July 1, 2024 with the following conditions:*

- 1. *Prior to final approval and signature of the plans by the Minor Project Review Committee Chair, the following conditions precedent shall be met:*
 - a. *Owner's signature appears on the title page and proposed conditions plan.*
 - b. *Submittal of five (5) paper copies and a digital copy of the final plan set and elevations.*

- c. *Submittal of a security in a form and amount acceptable to the Community Development Director and City Engineer to cover the cost of sediment and erosion control, landscaping, and as-built plans.*
 - d. *Submittal of an updated proposed conditions plan showing the required 75' side building setback line; a 25' wooded buffer around the perimeter of the building in compliance with Section 9.4.4.A.5 of the Land Development Code; and the location of all proposed parking.*
 - e. *Submittal of updated photometric plans for the entirety of the developed portion of the site that demonstrates compliance with the lighting standards outlined under Section 20.7 of the Land Development Code.*
2. *Subsequent to final approval and signature by the Minor Project Review Committee Chair, the following condition subsequent shall be met:*
- a. *Prior to the commencement of site work, the Community Development Department shall be notified when all erosion control measures are installed and the Community Development Director, or their designee, shall inspect the erosion control measures to ensure compliance with this site plan and all City of Keene regulations.*