



ASHUELOT RIVER PARK ADVISORY BOARD MEETING AGENDA

Tuesday, February 11, 2025 at 8:15 AM
Recreation Center Room 22

Members:

Paul Bocko, Chair
Suzy Krautmann, Vice Chair
Dian Mathews
Leslie Casey
Kelly Cook (*anticipated confirmation 2/6*)

Staff:

Carrah Fisk-Hennessey, Parks & Recreation
Frank Anderson, Parks & Recreation

Guest:

Frank Grano, Bartlett Tree Experts

Alternates:

Thomas Haynes
Bud Winsor

Agenda:

1. Welcome and Call to Order
2. Approval of January 14, 2025 Minutes
3. Guest Informational Presentation: Bartlett Tree
4. Finance Report
5. Friends Report
6. Project Tracking
 - a. Bird Ecology Project
 - b. Budget Development
 - c. Master Plan Implementation
7. Upcoming Events
 - a. Permanent Sign Development/Design
 - b. Friends & Board Roles/Responsibilities Review
8. New/Other Business
 - a. Review of Annual Meeting Summary and Projected Agenda Items

Adjourn – Next Meeting Tuesday, March 11, 2025

**Ashuelot River Park Advisory Board
2024 Adopted Budget**

	Budget	Actual To Date	Difference
Landscaping	\$ 5,000.00	\$ 2,117.99	\$ 2,882.01
Replanting Program	\$ 1,500.00	\$ 328.51	\$ 1,171.49
Antioch Bird Ecology	\$ 1,069.00	\$ 1,068.75	\$ 0.25
Bartlett Tree - Pruning	\$ 9,985.00	\$ 9,985.00	\$ -
Invasive treatment	<u>\$ 1,500.00</u>	<u>\$ 1,000.00</u>	<u>\$ 500.00</u>
Total*	<u>\$ 19,054.00</u>	<u>\$ 14,500.25</u>	<u>\$ 4,553.75</u>

Bartlett PO 20240272	\$ 9,985.00
Raynee Joy Carlson - reimbursement	\$ 328.51
Antioch Bird Ecology	\$ 1,068.75
Gem Graphics Temporary Sign - INV 5266	\$ 102.00
VCS Invasive Treatment - INV 23663-0181324	\$ 1,000.00
Steve Hooper - reimbursement	\$ 217.99
Mark Johnson - INV 12.30.24 landscaping work (1/2 contract)	\$ 1,900.00
	\$ -
	\$ -
TOTAL	<u>\$ 14,602.25</u>

1 City of Keene
2 New Hampshire

3
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5 ASHUELOT RIVER PARK ADVISORY BOARD
6 MEETING MINUTES
7

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Recreation Center

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Members Not Present:

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178 potential risks, noting that while hackers are unlikely to target QR codes on trees in a Keene
179 park, if they did, it could do damage to the whole Parks And Recreation site.

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181 **7) New/Other Business**

182

183 Discussion ensued about the need for the ARPAB to elect a chair and vice chair, and the process
184 for doing so, noting that Paul Bocko was not present. Mr. Winsor asked if Mr. Bocko was
185 willing to be chair. Ms. Fisk-Hennessey and Ms. Mathews replied yes, he said he was. Mr.
186 Winsor asked if Ms. Krautmann was willing to be vice chair. Ms. Krautmann replied yes, but
187 she would not want to be chair. Mr. Winsor expressed his confidence in Ms. Krautmann.

188

189 Ms. Mathews made a motion to nominate Paul Bocko as Chair and Suzy Krautmann as Vice
190 Chair. Ms. Casey seconded the motion, which passed by unanimous vote.

191

192 Ms. Fisk-Hennessey stated that one more thing she wanted to bring up is an idea that has come
193 forward, through the City's administrative staff – using Artificial Intelligence (AI) to generate an
194 annual summary of the work of each City committee, board, and commission. She continued
195 that the idea is to load all of a group's meeting minutes into AI, to have AI generate an overview
196 of the events that happened over the year and potential action steps. If the ARPAB is interested,
197 she is willing to feed all of the meeting minutes into the system and print it out to see. Then
198 maybe the ARPAB could choose directions, based on that information gleaned from all the
199 minutes from the past calendar year. ARPAB members replied yes, that sounds helpful.

200

201 Ms. Casey stated that she wanted to make sure everyone knew about the 1999 Stipulation for
202 Decree, which says "*the Advisory Board shall receive and within their discretion approve or*

203 *disapprove all requests for disbursements for the terms of said Trust for the benefit of the Park.”*
204 She continued that it does not explicitly say that it is on behalf of the City, but it gives this board
205 that function. Discussion ensued. In response to a question of whether that is what Mr. Winsor
206 read last month, Ms. Casey replied no, this is different. Mr. Winsor stated that the ARPAB
207 always did (what this document says). He continued that the ARPAB would suggest, and Mr.
208 Bohannon (now Ms. Fisk-Hennessey in the same role) would go to the Trustees on behalf of
209 what the ARPAB approved as a budget.

210

211 **8) Adjourn – Next Meeting February 11, 2025 at 8:15 AM**

212

213 There being no further business, Ms. Fisk-Hennessey adjourned the meeting at 9:03 AM.

214

215 Respectfully submitted by,
216 Britta Reida, Minute Taker

217

218 Reviewed and edited by,
219 Carrah Fisk Hennessey - January 22, 2025

220

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179 park, if they did, it could do damage to the whole Parks And Recreation site.

180

181 **7) New/Other Business**

182

183 Discussion ensued about the need for the ARPAB to elect a chair and vice chair, and the process
184 for doing so, noting that Paul Bocko was not present. Mr. Winsor asked if Mr. Bocko was
185 willing to be chair. Ms. Fisk-Hennessey and Ms. Mathews replied yes, he said he was. Mr.
186 Winsor asked if Ms. Krautmann was willing to be vice chair. Ms. Krautmann replied yes, but
187 she would not want to be chair. Mr. Winsor expressed his confidence in Ms. Krautmann.

188

189 Ms. Mathews made a motion to nominate Paul Bocko as Chair and Suzy Krautmann as Vice
190 Chair. Ms. Casey seconded the motion, which passed by unanimous vote.

191

192 Ms. Fisk-Hennessey stated that one more thing she wanted to bring up is an idea that has come
193 forward, through the City's administrative staff – using Artificial Intelligence (AI) to generate an
194 annual summary of the work of each City committee, board, and commission. She continued
195 that the idea is to load all of a group's meeting minutes into AI, to have AI generate an overview
196 of the events that happened over the year and potential action steps. If the ARPAB is interested,
197 she is willing to feed all of the meeting minutes into the system and print it out to see. Then
198 maybe the ARPAB could choose directions, based on that information gleaned from all the
199 minutes from the past calendar year. ARPAB members replied yes, that sounds helpful.

200

201 Ms. Casey stated that she wanted to make sure everyone knew about the 1999 Stipulation for
202 Decree, which says "*the Advisory Board shall receive and within their discretion approve or*

203 *disapprove all requests for disbursements for the terms of said Trust for the benefit of the Park.”*
204 She continued that it does not explicitly say that it is on behalf of the City, but it gives this board
205 that function. Discussion ensued. In response to a question of whether that is what Mr. Winsor
206 read last month, Ms. Casey replied no, this is different. Mr. Winsor stated that the ARPAB
207 always did (what this document says). He continued that the ARPAB would suggest, and Mr.
208 Bohannon (now Ms. Fisk-Hennessey in the same role) would go to the Trustees on behalf of
209 what the ARPAB approved as a budget.

210

211 **8) Adjourn – Next Meeting February 11, 2025 at 8:15 AM**

212

213 There being no further business, Ms. Fisk-Hennessey adjourned the meeting at 9:03 AM.

214

215 Respectfully submitted by,
216 Britta Reida, Minute Taker

217

218 Reviewed and edited by,
219 Carrah Fisk Hennessey - January 22, 2025

220