



**MINOR PROJECT REVIEW COMMITTEE**  
**2<sup>nd</sup> Floor Conference Room, Keene City Hall**  
**February 6, 2025**  
**10:00 AM**

**BOARD ACTIONS**

I. **Election of Chair & Vice Chair**

**Board Action:** *Voted unanimously to elect Paul Andrus as the Chair and Evan Clements as the Vice Chair.*

II. **Minutes of Previous Meetings**

- a. **Pre-submission Meetings** – October 3, 2024; December 5, 2024; January 1, 2025; & January 30, 2025
- b. **Minor Project Review Committee Meeting** – September 19, 2024

**Board Action:** *Voted unanimously to adopt the Pre-submission meeting minutes of October 3, 2024; December 5, 2024; January 1, 2025; and January 30, 2025 as presented. Voted unanimously to adopt the Minor Project Review Committee meeting minutes of September 19, 2024 as presented.*

III. **Adoption of 2025 Meeting Schedule**

**Board Action:** *Voted unanimously to adopt the 2025 meeting schedule as presented.*