

Keene Public Library  
Trustee Meeting Minutes  
Tuesday, Aug 27, 2024

## Annual Meeting

Present: Trustees Bill Stroup, Jane Pitts, Paul Henkel, Kathleen Packard, Don Caruso, Hollie Seiler, Judy Putnam, Justin Somma, Katherine Baer, Karthik Gowda, Sam Temple, Bobby Williams - City Council Liaison. Absent: Trustees; Pam Russell-Slack  
Also Present: Marti Fiske, Library Director; Susan Bloom, Assistant Library Director

President Bill Stroup calls annual meeting to order at 5:04. He asks those present to identify themselves for newcomers present.

2023 Annual Meeting minute approval: Paul Henkel moved that the minutes be accepted; Kathleen Packard seconded. All approved

Bill mentioned that with changes to the Board that we should examine committee make-up and needs for year ahead.

Bill invited Committee members to share any highlights or comments about the 2023-2024 Annual Report

Review of Annual Report (see full report for more complete discussion):

Treasurer Report – Jane pointed out that it is a combination of the 4 quarterly reports discussed at previous meetings. She highlighted the gift encumbered report, pointing out that it was streamlined for easier tracking and that Trustee’s should keep gifts in mind and use when exploring expenses.

Judy highlighted that after several years of reigning in spending for renovations, the Board now has more freedom to spend. Committees have a budgeted amount of money to spend (that amount adjusted due to need). There is also the unwinding of 2017 tax credit renovation funding. Deadline December.

Building & Grounds: Paul highlighted the Tree ID project and the Cohen Hall and main lobby acoustic project

Community Outreach: Bill highlighted Ritu’s report in the annual report and thanked her for contributions.

Fine Arts – Judy listed the year’s achievements that included the new plaques honoring Nancy Vincent and Sally Miller, the antique clock from 1899 and the new display case.

Policy – Kathleen went over the fact that the goal is to review every policy on a 3-year schedule. Some policies to highlight were the Programming Outreach policy which had never been done and was especially needed due to expansion. Also, the Library of Things, Outdoor gear needed its own policy. It was commented on that this Program has been huge success.  
All policies are under the About page on KPL web site and linked in Trustee Handbook.

Friends – Judy handed out membership forms, stressing that Trustees are asked to become members if possible. They are doing well due to book sales and gambling revenue.

Horatio – Bill explained that the relationship remains strong with Horatio Colony.

Nominations: Motion for new nominations. Bill went through the nominations for the 2024-2025 year. This included Bill Stroup as Chair, Justin Somma as VP, Jane Pitts as Treasurer and Katherine Baer as Secretary. Judy so moved and Paul seconded. The Motion was Approved by all.

Director’s Report – Marti described the KPL’s year of big projects and partnerships. She also shared that the Non-profit executive directors are meeting monthly. She also covered staff changes and how great the youth services team were doing.

Susan gave a shout out to volunteers and how much they have done.

Kathleen Packard moved and Judy seconded, that we accept the 2023-2024 Annual Report. The motion passed unanimously.

Annual meeting adjourned 5:45

Katherine Baer  
Secretary