



# CITY OF KEENE

In the Year of Our Lord One Thousand Nine Hundred and Seventy-eight.....

A RESOLUTION RELATING TO SALE OF CITY-OWNED LAND.....

*Resolved by the City Council of the City of Keene, as follows:*

That the policy of the Keene City Council in relation to the sale of City-owned land will be as follows, unless the Council votes to take other steps in specific cases.

1. Obtain source of land
  - a) Tax-title land
    1. Obtain an opinion of value from the Board of Assessors
    2. Circulate among department heads to determine whether or not any of them have any need for the land
    3. Same procedure thereafter as in "b)3." and "2" below
  - b) Other land
    1. Determine source of land (gift, purchase, etc.) and determine whether or not there are any restrictions as to use or disposition
    2. Circulate among department heads to determine whether or not any of them have any need for the land
    3. Obtain a letter of opinion of value from Assessors
    4. Then follow procedure outlined hereafter
2. Recommended method of disposition
  - a) If Assessors' opinion indicates land is worth more than \$5,000 (five thousand dollars), obtain outside appraisal
  - b) Contact or notify all abutters and/or other parties adjudged to be interested of availability of land and solicit bids
  - c) Advertise land in newspaper if such procedure is indicated
  - d) Recommend sealed bid procedure rather than auction in most cases
  - e) Recommend City employees and/or officials be disqualified from bidding on land unless said person is an abutting owner
3. All sales must be approved by City Council. All sales must include costs incurred by the City directly related to the sale process and taxes and related costs outstanding.

  
 Richard P. Peloquin, Mayor