

In City Council June 21, 2012.
Voted unanimously to carry out
the intent of the report.

City of Keene
New Hampshire

3A3



City Clerk

June 14, 2012

TO: Mayor and City Council

FROM: Finance, Organization and Personnel Committee

SUBJECT: **MEMORANDUM: Police Chief- Sole Source Provider- Amer
Electric**

On a vote of 5-0, the Finance, Organization and Personnel Committee recommends the City Manager be authorized to designate Amer Electric, of Keene, NH, as a "sole-source" provider for all work to be performed at the Keene Police Department which requires a licensed electrician.



Chairman/Designee

Background:

Captain Steve Russo stated that he is before the Committee to receive approval from the Council for Amer Electric to be a sole source provider to perform work at the Keene Police Department. He indicated that Amer Electric is a sole source provider approved by the City Council in August 2009 which request was subsequent to a recommendation during a 2009 State audit of the Criminal Justice Information System that is located at the Keene Police Department, otherwise known as the SPOTS Terminal. The security requirements that go with this system is that anyone who touches the system has to go through a background check. This request is an extension for Amer Electric to provide all the electrical work.

Captain Russo noted that Amer Electric installed all the electrical systems within the Department as well as the camera systems, and they are familiar with these systems. They have a number of employees who are cleared to work which means the department does not need to provide an officer for coverage while they are working inside the building. In addition, Captain Russo stated that last year there was a security policy update from the FBI which includes a security awareness training module and Amer's employees have been finger printed, which is the first requirement. He indicated that the Department has not had any problems with the work Amer Electric has done and their cost is on par or less than other electricians in the area.

Councilor Roberts made the following motion which was seconded by Councilor Donegan.

On a vote of 5-0, the Finance, Organization and Personnel Committee recommends the City Manager be authorized to designate Amer Electric, of Keene, NH, as a "sole-source" provider for all work to be performed at the Keene Police Department which requires a licensed electrician.