



Keene Public Library Policies

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| Mobile Hotspots Policy | Adopted: March 25, 2021 Revised: December 14, 2021 May 28, 2024 |
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Lending Policy

1. The Keene Public Library lends Mobile Hotspots to Keene Public Library cardholders in good standing who are 18 years old or older. Before borrowing a KPL Mobile Hotspot, each patron must sign a Mobile Hotspot Agreement.
2. One Mobile Hotspot may be borrowed per card holder in one-week increments for up to three weeks each year. Reservations may be requested for the maximum length at one time or staggered over a year, depending upon the availability of hotspots.
3. Overdue Mobile Hotspots may be deactivated within 24 hours of the due date.
4. Borrowers with \$10 or more in late or damage fees will be barred from borrowing any Library items. The Library reserves the right to refuse hotspot service to those who abuse checked out materials or equipment or are repeatedly late in returning borrowed items.
5. Internet content filtering is NOT provided through the Keene Public Library Mobile Hotspot. Parents and guardians are responsible for monitoring what their children access via the KPL Mobile Hotspot. Users are encouraged to follow safe Internet practices.
6. The Library is not responsible for the borrowers' use or misuse of the device, the device's connection to other electronic devices, or any data loss resulting from the use of the device.
7. Any use of the device for illegal purposes, unauthorized copying of copyright-protected material in any format, or transmission of threatening, harassing, defamatory, or obscene materials is strictly prohibited.
8. The Library is not responsible for information accessed using this device or personal information shared over the Internet.



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9. The Library is not responsible for any computer viruses that may be transferred to users' storage devices.
10. Tampering with Library equipment, including bypassing security functions, is prohibited.
11. Users should understand that information about your internet usage is tracked or used by the websites you visit. The library does not have access to or collect your internet usage data. Data is never kept on the Mobile Hotspot.
12. All cords and other materials must be present in the Mobile Hotspot case for it to be considered returned. Late fees of \$5 per day will be charged until all missing items are returned, up to the value of the item. The borrower will be charged replacement cost for all lost items or damaged items.

Proper Care and Use of the Mobile Hotspot

1. As with any electronic device, do not leave the Mobile Hotspot in a hot vehicle for an extended period.
2. Do not remove the sim card for any reason.
3. If the Mobile Hotspot prompts you to update its software, you may accept. The software update should only take a few minutes.
4. Do not leave the Mobile Hotspot plugged in. Once it is fully charged, unplug it and let the battery run down before charging again. Please return the Mobile Hotspot fully charged.
5. When returning a Mobile Hotspot, please do not use the book drop; return the Mobile Hotspot in-person to a library staff member at the circulation desk.