



CITY OF KEENE

R-2010-31

In the Year of Our Lord Two Thousand and Ten

A RESOLUTION RELATING TO THE SALE OF CITY-OWNED REAL PROPERTY

Resolved by the City Council of the City of Keene, as follows:

Resolution R-96-29-A is hereby repealed and the following policy with respect to surplus City-owned real property shall be as follows in the absence of mitigating circumstances and specific Council authorization.

1. No later than thirty (30) days following the acquisition of surplus real property and in no event more than thirty (30) days after a determination by Council that real property owned by the City is surplus real property, the City Manager shall:
 - a. Determine the market value of the surplus real property; and
 - b. In the case of recently acquired real property, determine whether continued ownership by the City is in the best interests of the City; and
 - c. In light of the value and location of the real property and giving effect to any special characteristics, determine the most suitable means to dispose of the real property; and
 - d. Prepare a report to the Finance, Organization and Personnel Committee of the Keene City Council, making recommendations regarding disposition of the real property.
2. Upon completion of the City Manager's report containing the information and recommendations referred to in paragraph 1, the matter shall be placed on the agenda of the Finance, Organization and Personnel Committee, which shall:
 - a. Adopt, amend or reject, in whole or in part, the content of the City Manager's report; and
 - b. Deliberate and forward to the Keene City Council its recommendation with respect to the disposition of said real property.

PASSED August 5, 2010

A true copy; attest

City Clerk

3. In formulating its recommendation to the Keene City Council, the Finance, Organization and Personnel Committee shall be guided by the following overriding principals:
- a. Except in unusual circumstances directly resulting from characteristics of the surplus real property in question, all City of Keene surplus real property shall be disposed of by open competitive public bid.
 - b. No Councilor, employee or other official, shall purchase surplus real property from the City other than by open, competitive public bid. The provisions of Section 26 of the Keene City Charter, and Section 2-116 (Dealings with City) of the Administrative Code of the City of Keene shall be observed by any Councilors, employees or public officials submitting bids. In addition to the sanctions imposed by the Keene City Charter and the Administrative Code of the City of Keene, any bid submitted in violation of any of said provisions shall be rejected.
 - c. In the event that no bids are received with respect to a particular parcel of surplus real property, the manner of its disposition shall be determined by the Keene City Council, given the nature, special circumstances, limiting conditions and/or unique characteristics thereof.


Philip Dale Pregent, Mayor