

**CITY OF KEENE**  
**PLANNING BOARD FEES**

**SITE PLAN APPLICATION**

❖ Advice & Comment	\$25.00
❖ Formal Review	\$250.00 + \$0.05 per sq. ft. of new construction
❖ Request for Modifications to an approved Site Plan	\$250.00 + \$0.05 per sq. ft. of new construction
❖ Request to extend expiration of conditionally approved Site Plan	\$25.00 for 1st request, \$50 for each request thereafter
❖ Postage for Certified mail	Current USPS certified mail rate
❖ Printing fee for legal ad in newspaper	\$25

**SUBDIVISION APPLICATION**

❖ Advice & Comment	\$25.00
❖ Formal Review	\$200.00 + \$100.00 per lot
❖ Formal Review for Boundary Line Adjustment	\$100.00 + \$20.00 per lot
❖ Boundary Line Survey (RSA 676:18)	\$25.00
❖ Request to extend expiration of conditionally approved Subdivision	\$25.00 for 1st request, \$50 for each request thereafter
❖ Postage for certified mail	Current USPS certified mail rate
❖ Printing fee for legal ad in newspaper	\$25
❖ Filing mylar with Cheshire County Registry of Deeds made payable to <u>Cheshire County Registry of Deeds</u> . Due after approval when mylar and paper copies are submitted.	Cheshire County Registry of Deeds Fee (Includes LCHIP fee)

**ADMINISTRATIVE REVIEW**

❖ Administrative Review - Minor Projects & Minor Modifications	\$125
---	-------

**CONDITIONAL USE PERMIT (CUP) APPLICATION**

❖ Telecommunication CUP	\$300.00
❖ Accessory Dwelling CUP	\$100.00
❖ Hillside CUP	\$100.00
❖ Surface Water Buffer CUP	\$100.00
❖ Conservation Residential Development CUP	\$200.00 + \$100.00 per lot
❖ Postage for certified mail	Current USPS certified mail rate
❖ Printing fee for legal ad in newspaper	\$25

**DRIVEWAY-CURB CUT APPLICATION**

❖ New Driveway Curb-Cut	\$50.00
❖ Expansion of existing Driveway Curb-Cut	\$50.00

**VOLUNTARY MERGER APPLICATION**

❖ Application Fee	\$50.00
❖ Recording fee	Cheshire County Registry of Deeds Fee

**Notes:**

- ❖ 1) All abutter mailing costs, legal notifications and recording fees are to be paid by the applicant.
- ❖ 2) All fees are requested in a check made payable to The City Of Keene, **except for recording fees** which should be made out to the Cheshire County Registry of Deeds.

**May 22, 2017 Revisions to Planning Board Fee Schedule:**

- Removed "Design Review" from Site Plan Application and Subdivision Application Fees
- Amended fee for "Formal Review under Site Plan Application" to be "\$250 + \$0.05 per sf of new construction" from "\$250+ \$5 per 100 sf of new construction"
- Amended fee for "Request for Modification to an Approved Site Plan Formal Review" to be "\$250 + \$0.05 per sf of new construction" from "\$100"
- Removed fee for "Request for Waiver of Full Site Plan Review"
- Added "for 1st request, \$50 for each request thereafter" to the fee for "Request to Extend Expiration of Conditionally Approved Site Plan"
- Amended "Printing Fee for Legal Ad in Newspaper" to \$25 from \$9
- Removed the fee for "Request for Modification to an Approved Subdivision"
- Added "for 1st request, \$50 for each request thereafter" to the fee for "Request to Extend Expiration of Conditionally Approved Subdivision"
- Amended fee for "Filing Mylar with Cheshire County Registry of Deeds" to be "Cheshire County Registry of Deeds Fee" from "\$51.00 per mylar"
- Amended fee for "Administrative Review" to be "\$125" from "\$50"
- Amended fee for "Telecommunication CUP" to be "\$300" from "\$200"
- Added fee for "Hillside CUP" of "\$100"
- Added fee for "Surface Water Buffer CUP" of "\$100"
- Amended fee for "Conservation Residential Development CUP" to be "\$200+\$100 per lot" from "\$150+\$100/lot or dwelling unit whichever is greater"
- Amended fee for "Voluntary Merger Application" to be "\$50.00" from "\$25.00"