

CITY OF KEENE
PLANNING BOARD FEES

SITE PLAN APPLICATION

❖ Advice & Comment	\$25.00
❖ Formal Review	\$250.00 + \$0.05 per sq. ft. of new construction
❖ Request for Modifications to an approved Site Plan	\$250.00 + \$0.05 per sq. ft. of new construction
❖ Request to extend expiration of conditionally approved Site Plan	\$25.00 for 1st request, \$50 for each request thereafter
❖ Postage for Certified mail	Current USPS certified mail rate
❖ Printing fee for legal ad in newspaper	\$62

SUBDIVISION APPLICATION

❖ Advice & Comment	\$25.00
❖ Formal Review	\$200.00 + \$100.00 per lot
❖ Formal Review for Boundary Line Adjustment	\$100.00 + \$20.00 per lot
❖ Boundary Line Survey (RSA 676:18)	\$25.00
❖ Request to extend expiration of conditionally approved Subdivision	\$25.00 for 1st request, \$50 for each request thereafter
❖ Postage for certified mail	Current USPS certified mail rate
❖ Printing fee for legal ad in newspaper	\$62
❖ Filing mylar with Cheshire County Registry of Deeds made payable to Cheshire County Registry of Deeds. Due after approval when mylar and paper copies are submitted.	Cheshire County Registry of Deeds Fee (Includes LCHIP fee)

ADMINISTRATIVE REVIEW

❖ Administrative Review - Minor Projects & Minor Modifications	\$125
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CONDITIONAL USE PERMIT (CUP) APPLICATION

❖ Telecommunication CUP	\$300.00
❖ Accessory Dwelling CUP	\$100.00
❖ Hillside CUP	\$100.00
❖ Surface Water Buffer CUP	\$100.00
❖ Conservation Residential Development CUP	\$200.00 + \$100.00 per lot
❖ Postage for certified mail	Current USPS certified mail rate
❖ Printing fee for legal ad in newspaper	\$62

DRIVEWAY-CURB CUT APPLICATION

❖ New Driveway Curb-Cut	\$50.00
❖ Expansion of existing Driveway Curb-Cut	\$50.00

VOLUNTARY MERGER APPLICATION

❖ Application Fee	\$50.00
❖ Recording fee	Cheshire County Registry of Deeds Fee

Notes:

- ❖ 1) All abutter mailing costs, legal notifications and recording fees are to be paid by the applicant.
- ❖ 2) All fees are requested in a check made payable to The City Of Keene, **except for recording fees** which should be made out to the Cheshire County Registry of Deeds.

April 26, 2021 Revisions to Planning Board Fee Schedule:

-Amended "Printing Fee for Legal Ad in Newspaper" to \$62 from \$25

May 22, 2017 Revisions to Planning Board Fee Schedule:

-Removed "Design Review" from Site Plan Application and Subdivision Application Fees

-Amended fee for "Formal Review under Site Plan Application" to be "\$250 + \$0.05 per sf of new construction" from "\$250+ \$5 per 100 sf of new construction"

-Amended fee for "Request for Modification to an Approved Site Plan Formal Review" to be "\$250 + \$0.05 per sf of new construction" from "\$100"

-Removed fee for "Request for Waiver of Full Site Plan Review"

-Added "for 1st request, \$50 for each request thereafter" to the fee for "Request to Extend Expiration of Conditionally Approved Site Plan"

-Amended "Printing Fee for Legal Ad in Newspaper" to \$25 from \$9

-Removed the fee for "Request for Modification to an Approved Subdivision"

-Added "for 1st request, \$50 for each request thereafter" to the fee for "Request to Extend Expiration of Conditionally Approved Subdivision"

-Amended fee for "Filing Mylar with Cheshire County Registry of Deeds" to be "Cheshire County Registry of Deeds Fee" from "\$51.00 per mylar"

-Amended fee for "Administrative Review" to be "\$125" from "\$50"

-Amended fee for "Telecommunication CUP" to be "\$300" from "\$200"

-Added fee for "Hillside CUP" of "\$100"

-Added fee for "Surface Water Buffer CUP" of "\$100"

-Amended fee for "Conservation Residential Development CUP" to be "\$200+\$100 per lot" from "\$150+\$100/lot or dwelling unit whichever is greater"

-Amended fee for "Voluntary Merger Application" to be "\$50.00" from "\$25.00"