

**Keene Public Library  
Trustee Meeting Minutes  
Tuesday, Apr 22, 2025**

**Present:** Trustees: Paul Henkel, Judy Putnam, Hollie Seiler, Bill Stroup, Justin Somma, Katherine Baer, Karthik Gowda, Jane Pitts

**Visitors:** Journalism student from KSC Alana Perry, Marti Fiske, Library Director, Susan Bloom, Assistant Library Director and Bobby Williams

The meeting was called to order by President Bill Stroup at 5:02. Bill reminded the Board about supporting the upcoming book sale and a reminder about the NHLTA conference.

**Minutes:** Judy made a Motion to approve the minutes from Mar 25, 2025 and it was seconded by Justin. The minutes were approved unanimously.

**Committee Reports:**

**Finance Committee:**

Jane reviewed the Q3 Financial report. The investment funds did go down due to current market fluctuations.

Donations:

\$100 from Peter Espieffs – Jane made motion to accept this donation and Judy Seconded. The motion was approved unanimously.

\$300 donation from Marcus McCarroll – Check was written to the Trustees for \$300 with \$100 going to the Friends for their book sale, \$100 to KPL ILL (if needed) and \$100 for DVDs. Jane made a motion to accept under the conditions outlined above and Justin seconded. The motion passed unanimously.

Jane reported on Board Expenditures that included Outreach, a chair for the new staff area and conference attendee reimbursement. Jane sent financials to the City Auditors and answered their questions about Signatories and the Board's financial process.

Jane made a motion to accept 3<sup>rd</sup> Quarter Financials and Judy seconded. The Motion passed unanimously.

Judy reported that they are starting on trustee budget for next Fiscal Year and asked that any members let them know about needed funds for next year. They met with Amy about KPL Outreach financial needs.

**Building & Grounds:**

Paul reported that they hadn't met since last meeting. The potential vendor for the acoustic project has sent color palettes for review. The Fine Arts Committee will take part in that review. They also determined that the extra foam needed on the ceiling should have minimal weight impact. The next meeting is May 6<sup>th</sup> at 3pm.

**Community Outreach:**

Katherine & Karthik reported that they will be helping out at the Earth Day event, April 26<sup>th</sup>.

**Long Range Planning:** no report

**Fine Arts:** Judy reported that the framing of the book tree is underway. It will be hung on the North wall of children's area. Once it is done an event will be planned. They will meet with Buildings committee to look at the color palette for the acoustical tile.

**Policy:** Bill reported on the draft for the revised Use of Library Space policy. Marti gave an overview of the changes. The revisions focus on the new Single Use/Private Study room. Paul made Motion to accept revisions and Bill seconded. The Motion passed unanimously. The next meeting will be May 13<sup>th</sup>.

**Friends:** Book Sale this weekend.

**Horatio Colony:** no report

**Cheshire Literacy:** no report

**Director's Report:** Marti gave out handout on the community value of KPL (direct return on investment). This will be presented at the May 20<sup>th</sup> FOP meeting.

**Old Business:** n/a

**New Business:** n/a

Meeting Adjourned: 5:49

Meeting Minutes by:  
Katherine Baer, Secretary